

KESHAV MAHAVIDYALAYA

Staff Council

Minutes

Dated: 11-05-2015

A meeting of the Staff Council was held on 19.12.14 (Friday) at 11.30 am in the staffroom of the college. The minutes of the same are as follows.

1. The Principal briefed the house regarding mandatory accreditation of the college by NAAC as per UGC guidelines and that the required committees would be constituted as per the requirement of NAAC mandate.

Four faculty members, namely, Dr. Vipin Negi, Dr. Pardeep Kumar, Mr. Praveen Kumar and Mr. Sandeep wanted their dissent to be recorded on the issue of formation of NAAC related committees outside the Staff Council.

2. In reference to item number 2 of the agenda, the house accepted the recommendations of the Core Advisory Committee regarding conversion of 14 hours per week into 15 periods per week (for Associate Professors) and 16 hours per week into 18 periods per week (for Assistant Professors) respectively.

Dr. Pardeep Kumar expressed his dissent on this issue, stating that the matters pertaining to University of Delhi ordinances should not be discussed in parts in Governing Body and Staff Council meetings respectively. They should be taken up at one forum

3. In reference to item number 3 of the agenda, the Principal presented, before the house, the following facts regarding workload distribution for structuring of the new Teaching Roster and advertising of permanent vacancies.

- i. The Department of Higher Education has allocated 100 teaching posts to the college, out of which, 01 post is reserved for Physical Education.
- ii. The college has to offer optional paper choices to the students apart from main papers as per the semester based curriculum. To accommodate these papers, there is a requirement of around 08 posts. Thus, only 91 posts can be distributed to various departments for teaching of main papers. For this, the college needs to adopt economy measures by way of altering the tutorial group size as lecture and practical group sizes cannot be compromised with due to infrastructural constraints. Currently a restraint of 4 groups per

paper per course has been suggested to try keeping the number of teaching posts within the sanctioned number.

- iii. In cases where there is a variation in the number of posts required by a department in odd and even semesters, the minimum number of the two shall be advertised.
 - iv. The Principal invited every faculty member for the preparation of the revised Teaching Roster.
4. Under any other matter, the following issues were discussed.
- i. A query was raised by the President, Staff Association, regarding why the matter of crediting of earned leaves was not included in the council agenda. The Principal informed the house that the matter had been taken up in earlier Staff Council meetings. The matter, as of now, is under consideration at the level of the Governing Body; hence taking it up in Staff Council meeting again was not appropriate.
 - ii. An issue relating to absenteeism of the students enrolled in various courses under the sports quota was taken up by the Convenor, Sports Committee. He put forth the house that strict penalties be levied on the defaulting students. The house unanimously approved and requested the Principal to take further necessary approvals of the Governing Body.
 - iii. One of the lady colleagues enquired about Child Care Leave guidelines to be formed in the Staff Council. In reply, Convenor of the CCL Committee informed the house that the committee had authorized the Principal to sanction the leave.
 - iv. Another colleague wanted to discuss the matter relating to minimum number of invigilation duties to be performed by a faculty member in theory examinations at the end of a semester. The house was of the opinion that the matter needed more deliberations on this issue; hence the matter be taken up in some of the future meetings.



Dr. Richa Sharma
Secretary, Staff Council



(PRINCIPAL)