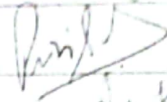
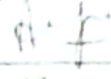


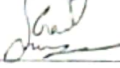
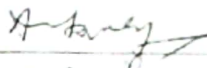
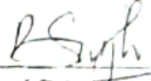
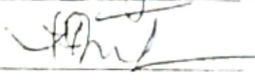


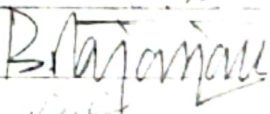

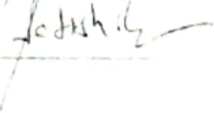


IQAC meeting dated: 28.01.2019

Attendance Sheet

S.No.	Name	Signature
01.	Dr Priti Sehgal	
02.	Dr. Anju Arora	
03.	Dr. Divya Haridas	
04.	DR. SUBODH PANDIT	SP-1
05.	Vishwambhara Rathore	Rathore
06.	Kangkan Goswami	
07.	CA Gaurav Surtija	
08.	ANKUR JAIN	
09.	Pita Singh	
10.	DR A.K. Malhotra	
11.	R.P. Tandon	
12.	R.P. Singh	
13.	B. Raja Rajan	
14.	Dr. Mahesh Kumar	
15.	Latish Kumar	

MINUTES OF IQAC MEETING HELD ON 28.1.19 AT 3:30 P.M

The meeting of Internal quality assurance cell was held on 28th Jan 2019 at 3:30 pm in the committee room of Principal's office. The following members attended:

1. Dr. B. Raja Rajan, Joint Registrar, University of Delhi (Administrative Officer)
2. Prof. R.P. Tandon, Emeritus Professor, Department of Physics and Astrophysics, University of Delhi (External Member)
3. Dr. A.K. Malhotra, Retired IFS (External Member)
4. Mr. R.P. Singh, Retired IFS (Governing Body member)
5. Prof. Rita Singh, Department of Zoology, University of Delhi (Governing Body Member)
6. Dr. Madhu Pruthi, Principal (Chairperson)
7. Dr. Priti Sehgal (Faculty Representative and IQAC Coordinator)
8. Dr. Anju Arora, Associate Professor, Department of Commerce (Faculty representative)
9. Dr. Divya Haridas, Assistant Professor, Department of Physics (Faculty representative)
10. Dr. Subodh Pandit, Assistant Professor, Department of Management Studies (Faculty representative)
11. Mr. Ankur Jain, Lawyer (Nominee from Local Society)
12. CA Gaurav Sukhija (Alumni)
13. Mr. Satish Kumar (Nominees from Stakeholders, Parent)
14. Ms. Vishwambhara Rathore, B.Sc.(General) Mathematical Science (IV Semester) (Student Member)
15. Mr. Kangkan Goswami, B.Sc. (H) Physics IV Semester (Student Member)

Prof. Pritam Grover, Director General, GTB Institute of Technology, Guru Gobind Singh Indraprastha University (External Member) and Dr. Rubina Mittal, Associate Professor, Department of Mathematics (Faculty representative) could not attend the meeting.

Mr. Naveen Gupta, Director, Engee Advisor Pte Ltd. (Nominee from Industry) joined for a short interval telephonically from the U.S.

The following matters were discussed:

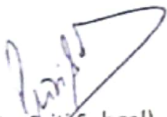
1. The meetings of the meetings held on 25.4.18 and 8.5.18 were confirmed.

2. The IQAC coordinator apprised other members about a tie-up of the college (through IQAC) with the firm, ICT academy to enable the conduct of seminars, FDPs and workshops for improving various aspects related to quality among students, faculty as well as administrative staff.
3. The action taken or possible solutions and difficulties on some of the suggestions received from faculty on the meeting held on 8.5.18 were discussed with the members by the chairperson, IQAC. Some of these are enumerated below:
 - The college could look into the feasibility of a uniformity of calendar regarding conduct of internal examinations, at least at the Department level. This would introduce a greater degree of formality and discipline to the exercise.
 - The Committee was apprised of various new initiatives regarding provision of new facilities. These are temporary infrastructure coming up for classrooms, external ATM, photocopying facility, milk booth, space for record keeping etc.
 - The Committee was also informed about the Rain Water harvesting infrastructure being created in the college.
 - It was also mentioned that these accomplishments are in the context of a complex and time consuming process of administrative and budgetary approvals that are required. There are several other matters such as a renovation and repair of the auditorium, among other things that are still pending.
 - It was advised by IQAC members, that the Purchase Committee of the college may be entrusted with the responsibility of urgent purchases such as ACs and chairs.
 - It was informed that greater transparency in functioning of the college has been ensured by putting up on the website all recent Staff Council decisions.
 - For Stationary expenditures of Internal Assessment/Assignments, department funds may be examined.
 - There is a difficulty in SMS alert facility for attendance since there are privacy issues in entrusting students' data to a private vendor, while no government agency is currently available to provide the service.
 - Governing Body approval has been taken for Vice-Principal's post in the college, and the matter has been forwarded to higher authorities.
 - Plagiarism check at the college would simply require an access/password from the competent authorities in University and the college need not buy the software separately.
 - Due to extensive requirement of infrastructure for conducting NCWEB classes on Saturdays, the college is compelled to work from Monday-Friday.
 - Ad-hoc appointments have now been changed to a 120 day time period.
 - Seniority list for the college has been vetted by higher authorities.
 - IQAC members suggested that, wherever possible, preference must be given to students in deployment of funds.
 - A senior A.O. is currently not available in the college to represent the administrative staff in the IQAC.

4. Professor Rita Singh impressed upon the members, the need for a Contributory Academic Model where onus is on the students to deliver and interact, rather than traditional lecturing that tends to be a one-way exercise.

The meeting concluded with thanks to the chair.

Submitted for consideration please.


(Dr. Priti Sehgal)
IQAC, Coordinator


Principal