



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Keshav Mahavidyalaya

- Name of the Head of the institution

Prof. Madhu Pruthi

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01127018805

- Mobile No:

9811017002

- Registered e-mail

principal@keshav.du.ac.in

- Alternate e-mail

madhupruthi@keshav.du.ac.in

- Address

H-4-5 Zone, Pitampura

- City/Town

New Delhi

- State/UT

Delhi

- Pin Code

110034

2. Institutional status

- Affiliated / Constitution Colleges

Constituent

- Type of Institution

Co-education

- Location

Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **University of Delhi**
- Name of the IQAC Coordinator **Prof. JAGNEET KAUR ANAND**
- Phone No. **9899187424**
- Alternate phone No. **01127018805**
- Mobile **9899187424**
- IQAC e-mail address **iqac@keshav.du.ac.in**
- Alternate e-mail address **jagneetkaur@keshav.du.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://keshav.du.ac.in/uploads/ufulllinks/iqac/AQAR%202021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://keshav.du.ac.in/uploads/ufulllinks/iqac/IQAC_Calendar_2023-2024.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.01	2016	19/02/2016	18/02/2021
Cycle 2	A	3.10	2022	24/05/2022	23/05/2027

6. Date of Establishment of IQAC

01/04/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Keshav Mahavidyalaya	100% Funded	Govt of NCT, Delhi (Salary Head)	N A	300494038
Keshav Mahavidyalaya	100% Funded	Govt of NCT, Delhi (Other than Salary Head)	N A	11974862

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **9**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. E-library and NKN Membership for students 2. Mentor-Mentee Program 3. G-Suite, MS Teams, ZOOM Platforms 4. NEP implementation committee, and various sub-committees, viz., VAC, SEC, GE, and AEC were formed for smooth implementation of NEP 2020 were constituted. 5. New initiatives namely, automated semester calendar, department/activity calendar, linking of Teaching Plan with Attendance Portal, Course Implementation Plan (CIP) and Departmental Annual Report prepared and approved

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To facilitate smooth implementation of NEP 2020 in the college	1. NEP implementation committee was formed. Various sub-committees, viz., VAC, SEC, AEC were formed for smooth implementation of NEP 2020 in the college.
Adoption of Best Practices with the application of e-resources and e-learning.	1. Strengthening infrastructure for making the campus safe and friendly for all including the person with disabilities 2. Mental Health Management

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	05/02/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Keshav Mahavidyalaya
• Name of the Head of the institution	Prof. Madhu Pruthi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01127018805
• Mobile No:	9811017002
• Registered e-mail	principal@keshav.du.ac.in
• Alternate e-mail	madhupruthi@ keshav.du.ac.in
• Address	H-4-5 Zone, Pitampura
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110034
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• Type of Institution	Co-education
• Location	Urban
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• Name of the IQAC Coordinator	Prof. JAGNEET KAUR ANAND
• Phone No.	9899187424

• Alternate phone No.	01127018805
• Mobile	9899187424
• IQAC e-mail address	iqac@keshav.du.ac.in
• Alternate e-mail address	jagneetkaur@keshav.du.ac.in
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8.Whether composition of IQAC as per latest

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NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	05/02/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2023
15. Multidisciplinary / interdisciplinary	
<ul style="list-style-type: none"> The college follows the course curriculum framed by the concerned departments and approved by the statutory bodies of the University of Delhi. The college adopts a holistic and inclusive approach to transform college into a multi-disciplinary institution. The college integrates the humanities and science courses with STEM as per the University of Delhi norms that combine Generic Electives, Skill Enhancement Courses and Discipline Specific Elective courses across all disciplines. The college offers flexible and innovative curricula that include credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education as per the University of Delhi 	

course curriculum.

- The college shall offer a multidisciplinary flexible curriculum that enables multiple entries and exits levels for the students after the completion of their 1st, 2nd and 3rd years of undergraduate education as per NEP 2020. The college will be going to implement UGCF courses designed under New Education Policy that will be going to be implemented from the session 2022-2023.
- The college has constituted various committees and cells like Enactus, NSS and IDP cell etc. to achieve the objectives of multidisciplinary research endeavors that also the solutions for society's most pressing issues and challenges. The college has conducted various social outreach programs to address societal problems like spreading awareness of COVID protocols amongst the public by staff and students. The college also formed has Research Cell and other committees to address and promote research in the institution.

The college has started best practice(s) under NEP 2020 objectives to promote a Multidisciplinary/interdisciplinary approach by forming various committees like the NEP Implementation Committee, SEC Committee, VAC Committee, GE Committee, SESREC (social entrepreneurs, swachhata and rural engagement cell), Gender Equality Cell (queer collective), R & D Cell and Industry Institute Linkage committee to name a few.

16.Academic bank of credits (ABC):

- The college has adopted the Academic bank of credits (ABC) as per the approval of the statutory body of the University of Delhi, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards).
- The college permits to avail of the benefits of multiple entries and exits during the chosen programmes by the students as per the norms of the University of Delhi.
- The college shall implement credit transfer for seamless collaboration, internationalization of education, and joint degrees between Indian and foreign institutions under the umbrella of NEP 2020 as per the norms of the University of Delhi.
- The faculties of the college are already engaged in designing the syllabus, and curricular and pedagogical approaches within the approved framework. The faculty members wrote textbooks and prepared reading material,

theory and practical assignments/tests, etc under their respective parent departments of the University of Delhi under NEP 2020.

The college has started to implement the ABC mechanism from the academic session 2022-2023 in view of NEP 2020.

17.Skill development:

- The college has started to strengthen the vocational education and soft skills of students in alignment with the National Skills Qualifications Framework by offering French and German language courses at certificate and Diploma levels.
- To promote value-based education to inculcate positivity amongst the learners includes the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.
- The college is constantly working towards holistic development by implementing the following steps:
 - The college has initiated the credit structure in accordance with the University of Delhi in NEP 2020 as per the direction received from the University of Delhi.
 - The college has invited Industry veterans and Master Crafts persons to provide vocational skills in the field of management, computer science, entrepreneurship, mathematics, operational research, environmental sciences and psychology (organizational behavior modification programs). The Placement cell and Alumni cell are further strengthening the college industry interface program.
 - National Service Scheme (NSS), Eco Club, and Mentor-Mentee program facilitate learning skills for enhanced employability and imparting vocational education in ODL/blended/on-campus modular modes to the Learners.
 - The college has successfully conducted one IL & FS skills development program under NSDC DU STAR Program.
 - The college has started to offer the skilling courses as per the direction received from the University of Delhi
- The college has started the following good practices

relating to the Skill development courses in view of NEP 2020:

- offering VAC Courses
- offering SEC courses
- offering GE/DSE courses
- promote institution and industry interface
- emphasizing on employability of aforesaid courses
- emphasizing on training and development of students
- emphasizing on training of teachers by attending various FDPs and workshops organized by Delhi university
- implementation of courses in terms of objectives and outcomes

and introduction of multiple languages, interdisciplinary/multidisciplinary approach

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has started the integration of the Indian Knowledge system following the curriculum designed by the University of Delhi because of NEP 2020, by offering multidisciplinary courses including offering multiple Indian languages under AEC in hybrid mode.

- The College faculty are already equipped to deliver the lectures in bilingual mode. The college ensures to teach the students in bilingual (English and vernacular) mode. Thus, all the courses have been taught in bilingual mode.
- All the nine-degree courses offered by the college as per the University of Delhi norm have been taught in Indian languages and bilingually.
- The college cultural committee has been promoted to perform various activities, plays, songs, dances, dramas, poetry, debates, etc. in different Indian languages. The dramatic society of the college promotes drama and acts in different Indian languages. The poetry society of the college also promotes the recitation of poetry in different Indian languages. The college promotes and disseminates ancient traditional knowledge among the students through various activities organized from time to time. The college promotes arts, through rangoli, poster competitions, photographic competitions, and theatric performances. The college organizes Spic Macay programs every year on Indian culture and tradition through Indian classical music and

dance, folk, poetry, theatre, traditional paintings, crafts & yoga primarily.

- The college follows the following good practices to integrate of Indian Knowledge system because of NEP 2020:
- The college offering AECC courses because of NEP 2020.
- The college started hybrid mode courses in SEC, GE, and VAC because of NEP 2020.
- The college conducts and organizes webinars on multidisciplinary aspects because of NEP 2020
- The college has promoted various activities in hybrid mode to offer flexibility in view of the NEP 2020

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- One of the reforms in undergraduate (UG) education, initiated by the University Grants Commission (UGC) at the national level in 2018, is to introduce the Learning Outcomes-based Curriculum Framework (LOCF) which makes it student-centric, interactive, and outcome-oriented with well-defined aims and objectives. The University of Delhi has adopted LOCF for all its Undergraduate programs which prepare the students not only for academia and employability but also impart vital life skills required to lead a happy personal and social life. The college adopts Outcome-based Education (OBE) as per the approval of the statutory bodies of the University of Delhi.
- The following efforts are made by the college to implement Outcome-based education in teaching and learning practices:
 - Starting of Generic electives subjects across the departments as per the syllabus of LOCF.
 - Starting of Skill Enhancement Courses as per the syllabus and curricula of the University of Delhi.
 - Implementation of Discipline Specific Elective courses/ subjects following the syllabus and curricula of the University of Delhi.
- The college has started the following best practices relating to Outcome-based Education because of NEP 2020
- Ensuring the completion of the courses following the learning objectives and outcomes.
- The courses have been taught through practical orientation by incorporating the latest examples, case studies, techniques, modes, and various other apparatus.
- The college has conducted various seminars/ webinars/ workshops for students and staff members to equip and understand the relevant topics relating to the NEP 2020.

The college has a placement cell to facilitate the students to get internships and new assignments in cooperation with industries.

20.Distance education/online education:

- The college is going to offer Vocational courses through SWAYAM/NPTEL/MOOC etc platforms as per the University of Delhi guidelines. The college has constituted a committee for offering and implementing the same through ODL mode.

The faculty members of the college already started using MS Teams, Google Meet, and ZOOM platforms to promote teaching-learning activities in blended mode. The faculties are taking assignments/tests/quizzes on the above-mentioned online platforms. The faculties start to impart the teaching-learning process with the help of laptops and projectors, tabs, etc.

The college has started the following best practice(s) because of NEP 2020:

- The college issues an MS Teams ID as well as a Google ID for online classes.
- The college also begins the Teaching-learning process in a blended mode.
- The student attendance started by the college to be automatically collected through the software designed and developed by the college itself. Later on, the attendance was uploaded on the college website for the students and their guardians/parents.

The college has its website for dissemination of the information, circulars, notices, etc in a time-efficient manner.

Extended Profile

1.Programme

1.1

630

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **1873**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **1247**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **623**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **101**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **101**

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	630
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1873
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1247
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	623
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	101
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	101
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	11974862
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	276
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective curriculum delivery activities were planned in advance of a semester. Various committees of the College ensured that each and every functional activity of the College was carried out under the expert guidance of the faculty members and all the activities were unified towards a common purpose. Following activities were

carried out periodically to ensure effective delivery of curriculum: The Workload Committee requested the departments to submit workload. The same was submitted by the departments based on the teacher-to-student ratio for class and tutorial size and students' preferences as per the applicable framework (UGCF for I year and CBCS for II, III years). These were then verified and submitted for approval to the Principal. Timetables and teaching plans (along with the tentative dates for tests and assignments) of all the papers were uploaded on the college website at the start of the academic session. A rigorous schedule of lectures,

tutorials and practical classes was followed by the institution to ensure timely completion of the syllabus. The curriculum was delivered through interactive lectures, discussions, PowerPoint presentations, audio-visual methods, quizzes, viva-voce sessions, practical exercises, management games and role-plays to be effective. E-Resources were shared with students using online platforms.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://keshav.du.ac.in/teaching_plans

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Write description in maximum of 200 words

The college followed the academic calendar issued by the University of Delhi from time to time. Post Covid-19 pandemic, the classes were held in the offline mode but the online assignments, tests, quizzes were continued by several teachers through Google Classrooms. The tests and assignments were conducted to focus less on rote memorization and more on the application of concepts learnt. Time management was emphasized by assigning time bound tests/projects. As per the new UGCF framework under the National Education Policy-2020, the continuous assessment of the first year students was done. It included presentation, problem-solving sessions, discussions during the tutorial classes.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://keshav.du.ac.in/storage/publish/academic%20calendar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

A. All of the above

**bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/
Diploma Courses
Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

104

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

104

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to Professional ethics, Gender, Human Values, Environment, and Sustainability with both academics and extracurricular activities. Classroom teaching sensitizes students towards such core values for peaceful and cooperative coexistence of all. Students take a keen interest in learning about the intricacies of aspects of social justice and work towards creating a society that regards human values and professional ethics. They become sensitive to the environment through coursework that supports experiential learning.

The Code of Professional Ethics received from DU is uploaded on the college website. Several events were organized on such themes to make students aware of the important multidisciplinary issues. The college also has a Women Development Cell and a

Committee for Gender Champions that initiated events and activities for creating a gender-neutral environment. The Internal Complaints Committee (ICC) of the college deals with complaints related to sexual harassment. Another compulsory AECC paper for all first-year students is 'Environmental Studies' which makes the students aware of the environmental challenges and ways to overcome them. The college promotes 'Reduce, Re-use and Recycle' of resources. It also makes efforts for water conservation and has set up a water-harvesting plant

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

58

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

08

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://keshav.du.ac.in/usefullinks/igac_feedback_atr

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

663

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

573

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments diligently assess students' learning levels and tailor programs to accommodate both advanced learners and those who need support. The learning level of students is assessed by their performance in class room, assignments and tests. Special attention is given to slow learners by revising concepts and organising remedial classes. Seminars, workshops and hands-on sessions are organised to provide advance learners a platform to boost their confidence. The students who do not have background knowledge of the subject, are given extra classes to help them understand the basic concepts. The faculty is accessible to students on mail, phone and online platforms. Mentor-mentee interaction in our college also helps the faculty to be in touch with students where students can discuss any academic or personal issues. For advanced learners, the teachers identify those who exhibit exceptional aptitude in specific areas of their respective domains. These students often benefit from opportunities like involvement in research, or access to specialized resources.

The departments also identify students who may be progressing at

a slower pace. These individuals may require additional support. Special programs are organized to provide necessary resources and guidance to help these students catch up and succeed in their studies.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1873	101

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the institution, student-centric methods, including experiential learning, participative learning, and problem-solving methodologies, are integral to enhancing learning experiences.

- **Experiential Learning:**
 - The institution incorporates experiential learning both inside and outside the classroom.
 - Practical classes, simple problems, and quizzes are utilized to enhance students' understanding.
- **Adapting to new syllabus:**
 - Faculty members extensively explore suggested reading materials, stay updated with scholarly publications, and remain informed about relevant government policies and initiatives.
 - Innovative teaching approaches, including the use of ICT tools and daily teaching action plans, are encouraged to enhance the learning experience.
- **Practical application and skill development:**
 - Practical sessions involve field exercises,

classroom discussions, and the use of ICT tools and online repositories.

- Feedback from students is actively encouraged.
- Assignments and tests, serve as standalone projects, allowing students to apply theoretical and practical knowledge independently.
- Holistic development and expression:
 - Students are encouraged to ask questions, share life experiences related to lessons, and actively participate in the learning process.
- Publications:
 - The departments publish their own magazine featuring relevant current topics, providing a platform for students to express creativity and talent.
 - This initiative contributes to the holistic development of students' personalities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://keshav.du.ac.in/mentormentee

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Besides the chalk and talk method of teaching, the teachers make intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT-enabled classrooms with LCD projectors, wi-fi connectivity, software, PowerPoint presentations to expose the students to advanced knowledge and practical learning. The labs are updated with the latest software prescribed in the curricula. Printing facility is available in all labs. For classroom teaching and practical classes, the faculties use scientific and content-based presentations and videos that cover current environmental concepts and issues. Lab manuals are mailed/shared on google drive to students well in advance. The department of EVS employs mapping, GPS, Google Image search, etc. tools to conduct practical classes for better understanding of lessons. Teachers regularly use Google Classrooms cloud service, WhatsApp to stay in contact with students, share relative images and articles in reputable media outlets or government websites about the environment and various initiatives. Also, in the evaluation process, the presentations covering different aspects of the

environment are taken from students for internal and continuous assessment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

101

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

59

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

1339

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to the examination guidelines set by the University of Delhi. In the case of the old syllabus, the final exam holds 75% weightage, while the remaining 25% is allocated to internal assessment (IA), consisting of attendance, class tests, and assignments/presentations/projects. For the new syllabus, the IA is out of 30 marks, with 6 marks for attendance, 12 marks for class tests, and 12 marks for assignments/presentations/projects.

? The Departmental Moderation Committee (DMC) and Central Monitoring Committee (CMC) undertake necessary measures to ensure objectivity and transparency in the process. Notifications are displayed on the college website and notice

boards.

? The attendance record is uploaded by all teachers on a monthly basis on the college website and students are given ample time to point out any discrepancies.

? Answer scripts of class tests are discussed with students. They may raise their grievances regarding the marks awarded to them with the faculty concerned.

? Marks awarded by individual teachers are moderated by DMC to ensure parity in marks awarded. After that, the records are uploaded on the college website.

? The final IA is sent to the university only after each student signs the record and verifies the marks.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has implemented a transparent, time-bound, and efficient mechanism to address grievances related to internal examinations. The internal examination process follows a predefined teaching plan, ensuring transparency and enabling students to monitor their progress. Students who miss assignment/test submissions are provided opportunities to reappear and their grievances are duly addressed.

At the end of each semester, a final exam is uniformly conducted for all students across the constituent colleges of Delhi University. To handle examination-related grievances, the institution has implemented an online system. Students can view their assessment marks and report any discrepancies within a specified time period. Students can approach the concerned teacher in case of any observed discrepancies regarding marks.

Evaluated class tests, assignments, and projects are returned to students with suggestions for improvement. The final internal assessment (IA) undergoes review by the institution, with a Moderation Committee at the department level addressing

discrepancies and ensuring transparency and objectivity. The IA is then forwarded to the Central Monitoring Committee for further verification. Once moderated and signed, the minutes are submitted to the college administration for uploading on the website. The institution provides multiple opportunities for students to raise grievances, ensuring a transparent, time-bound, and efficient resolution process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The institution maintains a website that serves as a central hub for academic information. Students, faculty, and other stakeholders can access details about the courses offered, including program and course outcomes. This ensures transparency and easy accessibility of essential information.
- Faculty members engage in discussions with students, especially at the beginning of each course. They communicate program and course outcomes during these interactions.
- Various activities, including orientation programs, classroom sessions, teaching plans, guest lectures, and lab sessions, are organized to familiarize students with the significance and practical application of the subjects they study.
- The curriculum includes specified programme outcomes (PO) that contribute to students securing internships and placements in reputed companies. The institution's placement cell supports students in aligning their skills with the expectations of companies, enhancing their employability.
- Faculty members are encouraged to participate in professional development opportunities such as Faculty Development Programmes, workshops and conferences. These initiatives help educators stay updated with the latest educational trends, enhancing their ability to effectively deliver course outcomes.

- Parents are informed about the importance of each subject during the orientation day and alumni meets. The institution recognizes the role of parents as stakeholders and provides information on its website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Program Outcomes (POs) and Course Outcomes (COs) through a comprehensive approach and include the following:

- Comprehensive end-semester examinations evaluate theoretical knowledge and practical skills.
- In-course assessments, including assignments, quizzes, and class tests, gauge learning outcomes mastery.
- A continuous evaluation procedure tracks each student's progress.
- Critical analysis of assessment results guides improvements, focusing on conceptual strengthening and innovative experiment design.
- Homework assignments, internal exams, viva-voce, class tests, and open-book tests evaluate Program Outcomes and Programme Specific Outcomes.
- Semester-end analyses categorize students based on CGPA, providing a holistic view of their performance.
- Class tests, internal assessments, practicals, quizzes, projects, and presentations contribute to the ongoing assessment of individual progress.
- Various methods, such as exams, assignments, presentations, and practical assessments, are employed for Course Outcomes assessment.
- Clear rubrics and assessment criteria ensure standardized evaluation, maintaining consistency in grading.
- Encouraging self-assessment empowers students to take charge of their educational goals.

- Periodic external reviews by field experts and accreditation agencies assess program alignment with standards.
- Alumni feedback provides insights into practical applications and program relevance in the job market.
- A continuous improvement process involves reviewing assessment data and adjusting curriculum and teaching methods based on findings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

623

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://keshav.du.ac.in/uploads/usefullinks/igac/Student%20Satisfaction%20Survey%20\(SSS\)%202022-23.pdf](https://keshav.du.ac.in/uploads/usefullinks/igac/Student%20Satisfaction%20Survey%20(SSS)%202022-23.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

30

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities carried out in the past year have left a profound impact on sensitizing our students to essential

social issues and nurturing their holistic development. The "Mental Health Week" conducted by the Department of Psychology from October 10th to 14th, 2022, stands out as a prime example of this influence.

Through sessions on psychological first aid, students have gained practical skills to provide initial support to individuals facing emotional or psychological crises. This knowledge not only empowers them to assist others but also enhances their own emotional intelligence.

The movie screening initiated meaningful discussions about mental health, breaking down stigmas and promoting open conversations. It prompted students to think more deeply about the importance of emotional well-being.

The "Cathartic Curtain" activity has created a supportive environment for students to express their feelings and concerns. It fosters emotional expression, reduces isolation, and encourages students to open up, reinforcing their social and emotional well-being.

The session on expressive arts therapy has allowed students to harness the power of creativity to explore their emotions and promote self-expression. It has been instrumental in helping them cope with stress and emotional challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1965

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 6 big Lecture Halls and 28 Classrooms equipped with e-learning facilities. A fully air-conditioned and well equipped Seminar Hall with a seating capacity of around 100 delegates is equipped with a Projector, Interactive board and Audio-Conferencing facility. The college has fully furnished Laboratories in various departments. The college maintains a

well-stocked, spacious, Wi-Fi-enabled duplex library comprising of two large reading rooms with a total seating capacity of around 200 and around 30,000 books. The College has a state-of-the-art, fully air-conditioned Auditorium, built with the best acoustics and high-end sound and light facilities with a seating capacity of 800 persons (Area~2569 sqm). The campus has a beautiful Amphitheatre with a seating capacity of 500 persons. The college has a spacious and comfortable Girls' Hostel to accommodate 78 students on double and triple sharing basis. A fully air-conditioned International wing for 6 students has been added. The college campus is well connected through wired as well as wireless networks. The college has barrier-free paths, elevated ramps, a lift (elevator) near the entrance to enable students to reach different floors of the building and a toilet specially constructed for differently-abled students and staff. Tactiles have also been laid down in college building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well-furnished Auditorium accommodating 800 individuals, for organizing large scale academic and cultural events. Additionally, there is a fully air-conditioned Seminar Hall equipped with a projector, an interactive board, and audio-conferencing amenities. It has a capacity of accommodating approximately 100 attendees. The college organizes various small scale and medium scale functions in the Seminar Hall. The campus also has an Amphitheatre, with a seating up to 500 individuals. The Department of Physical Education offers extensive infrastructure for both indoor and outdoor sports activities, featuring badminton, lawn tennis, volleyball, basketball courts, and expansive grounds for cricket and football. The department also provides sports equipment, with a designated room catering to table tennis, carrom board, and chess games. In addition to these facilities there is an Indoor Gymnasium stocked with the latest equipment for student and staff use. Furthermore, an Open Gym facility comprising 14 Stations is present to encourage daily physical activity among students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

35

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college maintains a well-stocked double storey, spacious, fully automated library comprising of a large reading room. It is a web based Library. The data of Library is available on NIC Cloud through e - Granthalaya 4.0 software. e-Granthalaya 4.0 uses Postgre SQL-an open source DBMS as back-end database and is made available on NIC National Cloud (Meghraj) for Government Libraries on request basis with hosting of application and databases for online access. Further, during 2022-23 College Library renewed the membership of N-List -Database. Various e - resources (e - books and e - journals) provided by N List were available for Keshav Mahavidyalya users during 2022-23, Library also provides facility of accessing thousands of e-journals and research articles provided by Delhi University Library System (DULS) through internet to staff members and students. The library has more than 740 CDs and DVDs which are issued to various departments of the college. Library provides various services to its users like Circulation Services, Technical Services, Reservation Services, and Internet Service etc. The library has one Lez Air Camera Scanner along with a laptop with Lex Air VAD software as well as Braille face and Devanagari Software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.58502

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

210

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT infrastructure at the college has been sufficiently upgraded with the addition of 80 high-end desktops, 8 LaserJet Printers, 2 Barcode Readers, 5 HD Cameras, 12 port rack mounted LIU with 6 ports fully loaded and 4 UPS to keep them powered on during the power fluctuations/ outages if any. The college has TALLY 9.0 Gold, TDS Plus and HMLERP in the Administration and Accounts departments. The institute has a 24 x 7 Wi-Fi facility, accessible across the campus, to provide seamless connectivity. Every department is a part of a centralized LAN besides having its departmental network. Internet connectivity is provided by the Fiber Optic/LAN cable backbone structure with 100 Mbps speed. College Girls' Hostel is also installed with the dedicated Internet Line recently procured and additional rooms

were also prepared with Internet connections in so that girls can avail the benefits of internet even beyond college hours. Further, the college is a part of the National Knowledge Network's (NKN) fibre optic Gigabit Network provided through the University of Delhi with the present Internet speed of 100 Mbps scalable to 1 Gbps. The provision of a Video Conferencing facility is also there in the college. Most of the classrooms are equipped with LCD projectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

420

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

143.43

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For utilizing physical, academic and support facilities, various committees have been constituted in the College. The committees, namely Purchase and Finance committees of the College oversee the establishment and improvement of infrastructure. Departments also have their own purchase and technical committees responsible for identifying and shortlisting infrastructure needs well in advance. The departmental technical and purchase committees assess the requirements of the labs, considering syllabus revisions and submit these needs to the principal. The requirements of all departments are compiled, from which a budget plan is formulated. The master plan is discussion and sent to the College's Governing Body for approval before being forwarded to the Government of NCT of Delhi for funding. Upon receiving the necessary funds, the Purchase and Finance Committees of the college recommend the procurement keeping in mind the General Financial Rules of the Government of India. Purchases are made from the GeM portal as far as possible. Certain development tasks like building maintenance within the college premises are handled by the Public Works Department (PWD) of the Government of NCT of Delhi. The college plans and ensures the optimal use of available infrastructure through various committees like Central Time Table Committee, Departmental Time table Committees, E-learning Committee, Hostel Committee, Sports Committee etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
33	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
93	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	B. 3 of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	https://keshav.du.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
259	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
259	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

93

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are encouraged to hone their leadership and managerial skills by allowing active participation in various cultural activities. The Cultural Committee along with students actively organise different events. There are more than 20 Societies, Clubs and Cells ranging from Indian Dance and Western dance societies to Placement and Entrepreneurship Development cells, Environment Clubs etc in the college. Each society is led by a President, Vice-President, Joint Secretary, Treasurer/ Secretary and Executives. Guided by the faculty members, the societies organize seminars, symposia, debates, lectures,

literary festivals etc. throughout the academic year. Students have also won awards in various events which are organised by other colleges and universities. Also, each class has two Class Representatives (one boy and one girl), who act as a bridge between their fellow students and the teachers. They ensure the timely dissemination of information regarding events, examinations, and even learning material. The college has the Student Union to promote mutual cooperation and teamwork; inculcate leadership and management qualities among the students; and promote social, cultural and intellectual development of the students. The college has always endeavoured to instil a sense of care for community amongst the students by actively engaging them in socially responsible initiatives.

File Description	Documents
Paste link for additional information	https://keshav.du.ac.in/students_corner/students_union
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Keshav Mahavidyalaya is indeed proud of its alumni who have excelled in every walk of life. Although all the staff members are well connected with most of the former students, the college made efforts to start a formal Alumni Association in 2017. In order to carry forward the work of the Alumni Association, a team of office bearers consisting of Mr Krishan Kumar Aggarwal, Mr Ankur Jain, Dr Amit Sehgal and Mr Gaurav Bauddh who were nominated as President, Secretary, Treasurer and Joint Secretary respectively, was approved by the then Chairperson, Governing Body of the college. Now, the process of formal registration of KMV Alumni Association with the office of the Registrar of Societies is underway.

File Description	Documents
Paste link for additional information	https://keshav.du.ac.in/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college nurtures creativity and instils moral values. The college management comprises the Governing Body (GB), Principal, and Vice-Principal. The Governing Body is responsible for the overall management of the college. The Governing Body constitutes certain important committees such as the Finance committee, the Provident Fund committee and the New Building Construction committee. The GB meetings are held frequently to discuss issues relating to infrastructure, finance, recruitment etc. Staff council committees and other committees are constituted for matters relating to admissions, sports and cultural activities, timetables, discipline, academic affairs etc. Each department is assigned a Teachers-in-Charge

for two years by rotation to facilitate the conduct of academic and cultural activities smoothly. Individual faculty members are also appointed for carrying out specific statutory functions such as Deputy Superintendents of Examinations or Public Information Officers (PIO)/ APIO for RTIs, or coordinators of specified activities such as NSS, Mentor for Foreign Students, Bursar and Secretary Staff Council. The college IQAC (Internal Quality Assurance Cell) ensures the furtherance of academic quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college leadership, i.e., the Governing Body and the Principal function in a very democratic and transparent manner and frequently interact with all its immediate stakeholders, including faculty, non-teaching staff, students, parents, alumni and employers. It also occasionally interacts with other stakeholders like doctors, police, academicians from other institutes, industrialists, professionals and Corporate Dignitaries, non-profit organizations etc. Annual Day celebrations recognize meritorious academic and cultural achievers and acknowledge the contributions of all other stakeholders. The Principal welcomes the fresh batch on Orientation Day. Every year the Staff Council Committees are constituted for all significant activities and initiatives that work independently to assist the management. Each department has a Teacher-in-Charge and the functions at the department level have been decentralized. Even departmental purchases have been decentralized after the implementation of the GeM Portal. Hosting department or college events, involving participation of external stakeholders is another good example of decentralization and participative management. The events' planning and execution are carried out jointly by faculty and students in consultation with the Principal. Non-teaching staff extend full cooperation in the execution. Eminent speakers and experts are invited on various occasions. Admissions and examinations are decentralized and involve enthusiastic and rigorous participation of management, faculty, non-teaching and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body takes stock of the progress made by the institution on various fronts. The Principal reports the new initiatives to the Governing Body and also conveys the Management's vision to the faculty in staff council meetings. Institutional growth is systematically planned at various levels and implemented through teachers-in-charges; conveners of various committees, faculty and non-teaching staff. Holistic development of students is focused on.

An activity to exemplify the same is the in-house design of the college website that provides important information to external stakeholders. With the help of all the concerned in charge, it is updated regularly. The college has also developed in-house software for uploading students' attendance. Students and parents can view their paper-wise monthly and consolidated attendance through the website. The Wi-Fi facility has been extended to the hostel campus. Institutional mail ids have been created for both faculty and students for facilitating and authenticating all official work. MS Teams ids for both faculty and students have been created to facilitate online classes and sharing e-resources. The institution further plans to develop Accounts and Administration related software and Smart ID cards for students. The software and hardware infrastructure facilities in the institution have been modernized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The College operates under the University of Delhi statutes, regulations and legal framework and complies with the directives of the Delhi Government (its funding agency), DHE and UGC guidelines. The governance of the college is headed by the Governing Body (GB). The Principal is the Member Secretary of the Governing Body and acts as the Executive Head of the college. The Principal, along with the Vice Principal and the other committees constituted by GB ensure the implementation of the decisions of the top management. Staff Council committees are constituted and these hold meetings for discussing matters related to the overall development of the College. Certain other committees for special matters are constituted by the Principal. Individual faculty members are given the responsibility to act as coordinators or nodal officers of specified activities. They are also appointed for carrying out specific statutory functions like Deputy Superintendents of Examinations or Public Information Officers (PIO)/ APIO for RTIs. IQAC (Internal Quality Assurance Cell) works towards formulating policies for maintaining and enhancing quality in education. Teacher in-charges and course coordinators work as a liaison between the management and the students. The process of election of the secretary, staff council and the functioning of the committees are governed by DU ordinances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://keshav.du.ac.in/storage/naac/organogram/KMV_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare schemes available for the teaching and non-teaching staff include Group Insurance Scheme, LTC and HTC, Encashment of leaves, Maternity leaves, Paternity leaves, Child care leaves, Study leaves, Duty Leaves for confidential work assigned by the University Special Casual leaves Extra Ordinary and leaves with permission to retain lien. Leave without pay to accept important assignments in other Universities/ Educational Institutions, deputation to Foreign Universities under a faculty exchange program. Interest-Free Loans are made available on request to Teaching & Non-Teaching. The health of the staff is of prime concern. There is a gym facility provided for all. Medical expenses are reimbursed as per DU norms. Admissions to the wards of teaching and non-teaching are provided in various courses under ward quota as per DU norms. Awareness programmes and training programmes are organized for Non-Teaching Staff. Free Wi-Fi facility on campus and email addresses using the domain name of the institution are provided to the staff members. The Teaching and Non-Teaching Staff collectively organize annual events like Orientation Day, Freshers' Day, Spic Macay, Annual College festival Tryst, Annual Day, Sports day. The bonding between the staff is strengthened by celebrating common festivals like Holi, Diwali, Lohri and organizing Puja on various occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of administrative and accounts staff members is done by the Principal through their respective Section Officers. The institution follows the Performa mandated by DU for different positions to assess the functioning of the non-teaching staff. The performance appraisal of administrative and accounts staff members is done by the Principal through their respective Section Officers. The institution follows the Performa mandated by DU for different positions to assess the functioning of the non-teaching staff. The performance appraisal of Section Officers (Administration and Accounts) is done by the Principal directly. The performance appraisal of laboratory staff is done by the Principal through their respective Teacher-In-Charges. The performance appraisal of library staff members is done by the Principal through the Librarian. As for the teaching staff, their achievements, publications, and record of workshops/conferences attended or papers presented are documented annually in the college's annual report. The teachers upload the lectures and tutorials taken by them during each semester on the college website on the attendance portal through faculty login. The faculty fills out APAR forms that capture their academic and administrative contributions for each academic year and are used for their promotion under the Career Advancement Schemes. These are then used during the time of promotions from one level to another. The functioning of the

Laboratory staff is also monitored by the respective Teacher In-charges and the same is discussed with the Principal periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Income/Expenditure is closely monitored by Bursar, Principal and Section-Officer (Accounts). Purchases are done by proper procedure. Quotations are called for and prices are compared. The Institution has a Central Purchase Committee and Departmental Purchase Committees for the purpose. Internal audit is a continuous process. The college has developed its internal check system. All transactions are verified at three stages. At the initial stage, officer-in-charge scrutinizes and verifies the financial data which is then scrutinized by Bursar. It is finally approved by Principal after being satisfied with its authenticity, transparency and financial accuracy. For grants received from funding agencies, Utilization-Certificates are prepared. The Utilization-Grant-Certificates are annually submitted. Internal Audit is conducted annually by the Internal Auditor (a qualified Chartered Accountant) appointed by the Governing Body. External Audit is conducted annually by Local Fund Accounts (LFA) of Govt. of NCT, Delhi. The auditors visit college during the month of July/August to audit financials of previous year. Based on their findings, an Audit Report is issued to the college. The audit procedure includes physical verification of all the documents including Departmental Accession Register, Dead-Stock registers or Purchase registers. The Comptroller and Auditor General of India (CAG) also conducts audit once in five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being a 100% funded College of the Govt. of NCT of Delhi gets its grants from the Govt. of NCT, Delhi. Following a strict Budgetary Control, budget for each financial year is prepared in advance. The expenditure is monitored and controlled keeping in view the budget sanctioned. The purchases are made through the Central Purchase Committee and the Departmental Purchase Committees. The available amount is spent following the due General Financial Rules (GFR) regarding purchases to be made. Purchases are made from GeM portal as far as possible. The established procedure for purchasing capital items on a tendering basis is followed. Prior approval of the sanctioning authority is also obtained for the expenditures. A regular annual stock verification is also ensured for all the departments. Non-serviceable items are written off and disposed-off after following due procedure. All the Receipts and Payments are closely supervised by the Bursar and the Section Officer (Accounts) and are also monitored by the college Principal. College accounts are audited annually by Local Fund Accounts of the Govt. of NCT of Delhi. In addition to this, the college has

an effective internal control system that comprises of internal check system and the internal Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized by IQAC are- Strengthening ICT-IQAC has focused on making better use of technology. The college and departments maintained an excellent connection with the industry through guest talks, workshops, seminars regularly. The library has been digitized. Blended learning has been encouraged. Institutional mail ids have been created for students for greater transparency and validation of online correspondence. Interdisciplinary seminars were conducted to broaden the outlook of students. Meetings of cells, committees, faculty and students were held periodically. Students have been mentored and counselled. Skill-based Training - ICT has worked towards improving the skills of teaching and non-teaching staff. It has also organized events to enhance the employability skills of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC held seminars in collaboration with industry and academia to apprise students of current issues and challenges in career path and build employability skills of students to benefit students of own college and of other institutions. Mentor-mentee groups were made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is firmly dedicated to advancing gender equity. It actively raises awareness among its faculty and students regarding challenges and issues related to gender. The college's Women Development Cell takes the lead in arranging numerous programs, seminars, and interactive sessions featuring speakers from diverse backgrounds. These initiatives aim to foster gender parity and facilitate open and uninhibited discussions on matters of gender equality.

To address concerns related to harassment, the college has established the Internal Complaints Committee, a mandated body responsible for registering and resolving such complaints. Additionally, the proctorial committee is entrusted with overseeing the security and safety of all students. Adhering to the guidelines laid out by the University of Delhi, the college maintains a formal code of professional ethics.

The college actively participates in commemorating special occasions like Women's Day, celebrating the spirit of such events. Gender sensitization is approached through various co-curricular activities involving female students in the hostel, the Internal Complaints Committee, and Departmental Societies. These activities encompass seminars, webinars, lectures, interactive sessions, and cultural programs.

File Description	Documents
Annual gender sensitization action plan	https://keshav.du.ac.in/storage/publish/Women%20Development%20Cell.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://keshav.du.ac.in/usefullinks/icc

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adopts a judicious and sustainable approach to

minimize waste generation within its premises. Rather than burning dead leaves, they are appropriately disposed of in composting pits. Both students and staff actively contribute to the promotion of solid waste management by segregating waste into biodegradable and non-biodegradable categories using bins of distinct colors. Within the college premises, kitchen waste and horticulture waste are transformed into natural manure or compost through an on-site process. The resulting bio compost is then utilized in the college gardens. In line with the objective of achieving a zero-discharge campus, the college has implemented a sewage treatment plant for the treatment and recycling of sewage on-site. A stringent protocol governs the management of liquid waste in the chemistry laboratory. Glassware is rinsed with minimal water, and concentrated acidic or alkaline solutions are neutralized before disposal, following established guidelines. E-waste disposal adheres to environmental norms, in accordance with the University's Memorandum of Understanding with MSTC, a government-owned PSU. All miscellaneous e-waste and scrap materials are systematically collected for safe disposal. Computers, UPS, and mobile devices are repaired, recharged, or replaced based on necessity for optimal utilization. To enhance wastewater recycling management, a 100-KLD capacity Sewage Treatment Plant has been installed in the college and is currently operational.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1vMq_WtGD27DPoPCQkpI17z8vBiRoHNlP/view?usp=drive_link
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college regularly celebrates various days of national importance and organises community service for providing inclusive environment to its students. The college follows the reservation policies of Government of India for admissions of students and appointments of teaching and non-teaching staff. Nodal officers for SC, ST, OBC, PWD, North East, J&K and foreign students are nominated for redressal of grievance of the students. The Equal Opportunity Cell ensures parity and looks after the welfare of differently abled students. Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. The ritual of singing Saraswati Vandana and National Anthem at start and end of the program is followed to promote spiritual harmony. The college in collaboration with SPIC-MACAY organises "Virasat", an annual event, in which eminent artistes perform to promote cultural

harmony among students and staffs. The Rotract Club organises various activities to enhance harmony amongst its students. The NSS unit inculcates the spirit of service and develop a sense of responsibility in the minds of students towards the social cause by conducting various programmes like cleanliness drives- Swachhta Abhiyaan, Swachhta Pakhwada, Plogging, other Awareness Programmes, Swachhta Slogan writing, poster making etc. inside and outside the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes a series of awareness programs and talks to enlighten and foster community and social responsibility amongst the students and its staff. Keshav Mahavidyalaya is committed towards educating its students as constitutionally aware citizens and also sensitize the students about their Fundamental Rights and Duties. There is a practice of singing the National Anthem on conclusion of various programmes conducted in the college during the year National Unity Day is observed with a pledge to celebrate our glorious history of national integration. The college also organises pledge taking activity on National Voters' Day and Rashtriya Ekta Diwas (National Unity Day). Our college fosters community responsibility amongst the students by organising blood donation camps on regular basis. The college also organises book, food and clothes donation drives regularly. To inculcate the values of hygiene and cleanliness at personal and regional level under the Swachh Bharat Abhiyan, Keshav Mahavidyalaya organises cleanliness drives like Swachhta Pakhwada, Plogging, etc. inside and outside the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festival, Independence Day, with flag hoisting followed by singing of the National Anthem. On 2nd October, the NSS of the college organizes a series of activities to familiarize the students with the life and philosophy of Gandhiji. As part of the Swachh Bharat Abhiyan, our college undertakes various measures to enlighten students about the importance of hygiene and sanitation. 5th Sept, which is observed as Teacher's Day, is celebrated by organising different activities. 31st October is commemorated as National Unity Day.

Motivational events are organized on Swami Vivekananda's birth anniversary on 12th Jan which is observed as National Youth Day. College celebrates June 21 every year, acknowledging the transnational role of Yoga, in promoting physio-mental health. International Girl Child's Day is celebrated on 11th October by WDC and NSS of college by conducting various events to sensitize the students to the challenges faced by a girl child in our society. The WDC also commemorates International Women's Day on 8th March, On 25th January, National Voter's Day organizes awareness programmes to spread awareness about the role of citizens as voters. College also celebrates festivals like Diwali, Ganesh Chaturthi, Saraswati pooja, Holi and Lohri.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mental Health Management

The Practice: Mental health drives provided psychological support in a dignified and respectful way to all including staff and students of the college. It offered psychological first aid (PFA) which helped to combat mental health struggles caused by a variety of reasons. It helped people to calm their confused minds and express their feelings in a safe environment.

Evidence of Success: Developed emotional management skills that helped participants to overcome any emotional instability. Expressive Arts Therapy was conducted by professionals. PFA was introduced and used as a tool to overcome the feeling of any suicide tendency among students or staff.

2. Strengthening infrastructure for making the campus safe and friendly for all including the person with disabilities.

The Practice: The college has acquired a leased line with 100 Mbps internet speed and installed a server with a firewall to monitor the traffic and provided full Wi-Fi connectivity in the whole campus including the girl's hostel. The college has also upgraded its old surveillance system with a new IP-based surveillance system to provide 24x7 safety for all the stakeholders on the campus. Further, the college has installed tech tiles in the whole campus for visually challenged persons for trouble-free movement.

Evidence of Success: The College believes in going digital. Secure internet access has been used by all the stakeholders in the college to upload and access academic data, attendance data, leave records, internal assessments, examination forms, evaluations, deliver talks/ webinars, online meetings and for processing admissions which save paper.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College prioritized student-centric infrastructure development as it is committed to enriching the academic journey and overall well-being of its diverse student community. The initiatives taken by the college translates into tangible benefits for its students – from fostering a sense of community and well-being to enhancing academic efficiency and technological readiness. Establishment of a dedicated cell within the college girls' hostel for foreign students fosters inclusivity, creating a supportive community that enhances the overall collegiate experience. The introduction of a Mother Dairy booth on campus ensures convenient access to quality dairy products and promotes the well-being of students. By bringing essential services directly to the campus, college actively contributes to a healthier and more nourished student body. Addressing the dynamic needs of modern education, the institution has seamlessly integrated photocopy and printout

facilities within the college. This initiative not only streamlines academic pursuits but also underscores the institution's dedication to removing obstacles in the learning process, promoting efficiency and convenience. Furthermore, the provision of widespread Wi-Fi access throughout the campus demonstrates institution's commitment to fostering a technologically connected learning environment. This equips students with the tools they need to thrive in today's digitally interconnected world.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Promotion of Research activities in the college. 2. Enhancement of the quality of teaching - learning process. 3. Conduct various programs for the holistic development of Staff and Students. 4. Organise programs to have increased interaction with Alumni and Industry. 5. To give increased exposure to our students by organising more industrial trips. 6. Strengthening Stakeholder Approach and Enhancing Social Outreach Programs. 7. Conducting programs to promote Hindi Bhasha.