

संदर्भ सं.....

दिनांक

Ref. No.: KMV/F-3/6/2017/

Dated: 05.09.2017

MINUTES

A meeting of the Governing Body of the college was held on Friday, 21st July, 2017 at 11.30 a.m in the office of the Principal.

The following members were present:

1	Prof. Prakash Narayan	University Representative on GB
2	Prof. Rita Singh	University Representative on GB
3	Dr. Neha Sharma	Teacher's Representative
4	Dr. Deepak Srivastava	Teacher's Representative
5	Mrs. Nidhi Sikri	Non-Teaching Representative
6	Dr. Madhu Pruthi	Principal & Member Secretary

1. Two letter(s) No: CS-I/(108)/UR/GB/KMV/2017/899 dated 27.01.2017 received from Assistant Registrar (Colleges), University of Delhi regarding Appointment of University Representative(s) Prof. Rita Singh and Prof. Prakash Narayan on the Governing Body of Keshav Mahavidyalaya w.e.f 23.01.2017 and 10.02.2017 respectively were reported and recorded. The members welcomed both Prof. Rita Singh and Prof. Prakash Narayan on the Governing Body of the college. Members Secretary and Principal also thanked the outgoing members Prof. Rup Lal and Prof. Shrikant Kukreti of the last Governing Body for their contribution and the services which both of them rendered for the upliftment of the college.
2. A letter No.: CS-I/(108)/TR/GB/KMV/2017/17 dated 17.04.2017 received from Joint Registrar (Colleges), University of Delhi regarding Appointment of Dr. Neha Sharma and Dr. Deepak Srivastava, Teacher's Representative on the Governing Body was reported and recorded. The members welcomed both the teachers representatives on the GB. Member Secretary and Principal also thanked the outgoing members Dr. Arpana Sharma and Ms. Meenakshi of the last GB for their contribution and the services which both of them rendered for the upliftment of the college.

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Prof. Rita Singh conveyed her acceptance for Prof. Prakash Narayan to be the Chairperson of Governing Body of college. Prof. Prakash Narayan accepted the same and thanked all the members and ensured that he shall work for the betterment of the college.

The members requested Prof. Rita Singh to accept the responsibility of Treasurer, Governing Body of college. She accepted the same but also informed members that due to official work she may be required to go abroad in future to various length of time. The members congratulated both Prof. Prakash Narayan for being Chairperson, Governing Body and Prof. Rita Singh for being Treasurer of college.

Next items on Agenda were taken with the permission of the Chairperson, Governing Body.

3. Minutes of the GB Meeting dated 08.07.2016 was confirmed.
4. The following actions taken by Prof. S. Kukreti, University Representative on Governing Body (August. 16 to January, 17) for smooth functioning of the college were reported, recorded and approved:
 - (i) Allowed the college to engage Mr. Mayank Yadav, Lawyer on the panel of University of Delhi to contest the case of Rishi Hospitav vs Keshav Mahavidyalaya in the court.
5. The following actions taken by Prof. Rita Singh and Prof. Prakash Narayan, University Representative on Governing Body for smooth functioning of the college were reported, recorded and approved:
 - (i) Allowed the college for printing of Recruitment Advertisement in respect of Teaching Staff in various departments in daily newspapers and Employment News. A budget of Rs. 78,871/- was incurred for the same and the same was met from College Account.

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6. The following actions taken by the Principal for smooth functioning of the college were reported, recorded and approved.

(I) Appointment of the following teachers on ad-hoc basis at a minimum of the appropriate pay band of Rs. 15600-39100+AGP 6000 in the respective departments as per University guidelines and as detailed below for different periods of time.

S. No.	Name of the Lecturer	Department	From	To	From	To	From	To	From	To
1	Ms. Astha Kanjlia	Management Studies	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
2	Ms. Kritee Manchanda	Management Studies	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
3	Dr. (Ms.) Nomita Sharma	Management Studies	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
4	Ms. Madhuri Pal	Management Studies	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
5	Ms. Kanika Arora	Management Studies	20.07.2016	19.10.2016	21.10.2016	16.12.2016	----	----	----	----
6	Dr. Raghuvveer Singh Rajpurohit	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
7	Mr. Hemant Yadav	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
8	Dr. (Ms.) Anjalika Solanki	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
9	Mr. Kunal Kumar	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
10	Ms. Namita Padhy	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
11	Ms. Prama Vishnoi	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
12	Ms. Monu Chauhan	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
13	Ms. Ruchi Goyal	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
14	Mr. Sunny Negi	Commerce	21.07.2016	20.10.2016	24.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	26.04.2017
15	Ms. Snehlata Rana	Commerce	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
16	Ms. Bhamini Garg	Commerce	20.07.2016	22.08.2016	----	----	----	----	----	----
17	Ms. Astha Goyal	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
18	Ms. Rochana Chaturvedi	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
19	Ms. Nidhi Passi	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
20	Mr. Sumit Kumar Baberwal	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017

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21	Dr. Sumit Kumar Agarwal	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
22	Dr. (Ms.) Namita Aggarwal	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
23	Mr. Sudhir Kumar Gupta	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
24	Ms. Jyoti Kumari	Computer Science	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
25	Ms. Srishti Vashishtha	Computer Science	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
26	Mr. Rakesh Kumar	Computer Science	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
27	Mr. Pradeep Kumar	Computer Science	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
28	Mr. Anand	Computer Science	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
29	Ms. Vijaya Goel	Computer Science	20.07.2016	23.08.2016	----	----	----	----	----	----
30	Mr. Himanshu Kushwah	Electronics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
31	Mr. Anil Sethi	Electronics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
32	Dr. (Ms.) Jyoti Bansal	Electronics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
33	Mr. Prashant Kumar	Electronics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
34	Dr. Rajni Gautam	Electronics	05.08.2016	04.11.2016	08.11.2016	16.12.2016	----	----	----	----
35	Dr. (Ms.) Monika Bhattacharya	Electronics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
36	Mr. Nitin Kumar	Electronics	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
37	Mr. Harinder	Electronics	02.08.2016	01.11.2016	03.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
38	Mohd. Rafeeqe CK	English	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
39	Ms. Pratibha Malhotra	English	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	09.02.2017	----	----
40	Ms. Richie Aggarwal	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
41	Ms. Vandana Verma	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
42	Ms. Rajat Arora	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
43	Dr. Ram Chander Verma	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
44	Mr. Panjabi Singh	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
45	Dr. Subedar Ram	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
46	Mr. Pushpendra Kumar	Mathematics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
47	Ms. Deepti Aggarwal	Mathematics	11.08.2016	10.11.2016	15.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017

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48	Mr. Gagandeep Longiany	Physics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
49	Dr. (Ms.) Smita Korpai	Physics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
50	Ms. Neha Yadav	Physics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
51	Ms. Neeru Sehdev	Physics	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
52	Mr. Ravi Prakash	Physics	11.08.2016	10.11.2016	15.11.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
53	Ms. Vandana Gambhir nee Chopra	Psychology	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
54	Ms. Shailja Rana	Psychology	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
55	Ms. Swati Jain	Psychology	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
56	Dr. (Ms.) Komal Chandiramani	Psychology	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
57	Ms. Geetanjali Sageena	EVS	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
58	Dr. (Ms.) Shalu Chandra	EVS	20.07.2016	19.10.2016	21.10.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017
59	Mr. Virender Yadav	Hindi	----	----	06.09.2016	16.12.2016	02.01.2017	01.04.2017	05.04.2017	19.05.2017

(II) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Saurabh Aggarwal	25.07.2016 & 27.01.2017	Rs. 11000/-	MTS	6 Months & 6 Months
2	Mr. Karamveer	01.11.2016, 31.01.2017 & 02.05.2017	Rs. 11000/-	MTS (Ground Man)	89 days, 89 days & 89 days
3	Mr. Amit Kumar	08.08.2016 & 09.02.2016	Rs. 15800/-	Jr. Assistant	6 Months & 6 Months

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4	Mr. Yogesh Sharma	16.12.2016 & 27.06.2017	Rs. 19800/-	Computer Programmer	6 Months & 6 Months
5	Mr. Arvind Kumar	14.12.2016 & 15.06.2017	Rs. 19800/-	S.T.A	6 Months & 6 Months
6	Mr. Rahul Kumar	05.12.2017 & 06.06.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months & 6 Months
7	Mr. Santosh Kumar	25.07.2016 & 27.01.2017	Rs. 11000/-	MTS	6 Months & 6 Months
8	Mr. Shakeel Ahmed	11.07.2016 & 12.01.2017	Rs. 11000/-	MTS	6 Months & 6 Months
9	Mr. Hari Chand Meena	04.07.2016, 05.01.2017 & 06.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
10	Ms. Shabana	16.06.2016 & 19.12.2016	Rs. 15800/-	J.L.I.A	6 Months & 6 Months
11	Mohd. Shakir	07.12.2016 & 08.06.2017	Rs. 11000/-	MTS – Lib. Attendant	6 Months & 6 Months
12	Ms. Himanshi Sharma	22.12.2016 & 27.06.2017	Rs. 15800/-	Matron	6 Months & 6 Months
13	Mr. Mohit	17.08.2016 & 20.02.2017	Rs. 11000/-	MTS	6 Months & 6 Months
14	Ms. Anju Tyagi	12.07.2016 & 13.01.2017	Rs. 21000/-	Warden	6 Months & 6 Months

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15	Mr. Sanjay Kumar S/o Sh. Bhawani Ram	13.07.2016 & 16.01.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months & 6 Months
16	Mr. Lovkesh	17.08.2016 & 20.02.2017	Rs. 11000/-	MTS	6 Months & 6 Months
17	Mr. Sanjay Kumar S/o Sh. Ram Parkash	04.07.2016, 05.01.2017 & 10.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
18	Mr. Sangram Singh Yadav	04.07.2016, 05.01.2017 & 06.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
19	Mr. Surender Kumar	04.07.2016, 05.01.2017 & 06.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
20	Mr. Chandrapal Singh	04.07.2016, 05.01.2017 & 06.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
21	Mr. Amin Chauhan	04.07.2016, 05.01.2017 & 06.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months, 6 Months & 6 Months
22	Mr. Akhilesh Kumar	22.08.2016 & 23.02.2017	Rs. 15800/-	Lab. Assistant	6 Months & 6 Months
23	Mr. Ajay Kumar Mandal	25.10.2016, 24.01.2017 & 25.04.2017	Rs. 11000/-	MTS (Ground Man)	89 Days, 89 Days & 89 Days
24	Ms. Baby	29.09.2016 & 30.03.2017	Rs. 11000/-	Lady Attdt.	6 Months & 6 Months

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7. A request letter dated 03.11.2016 received from Dr. V.K. Sharma, Associate Professor in the Department of Electronics for grant of sabbatical leave for a period of one year after joining of Dr. Rubina Mittal who was currently availing this leave was reported, recorded and approved.
8. Grant of Child Care Leave to the Following lady teachers were reported, recorded and approved :

S.No.	Name	Period		Total leave applied
		From	To	
1	Dr. Rittu Sethi	06-9-2017	30-4-2018	237
2	Dr. Roli Bansal	6-11-2017	14-11-2017	09
3	Dr. Anita Mehndiratta	17-8-2017	31-8-2017	15
4	Dr. Arpana Sharma	11-9-2017	20-9-2017	10
5	Dr. Bhawna Gupta	24-7-2017	15-12-2017	145
6	Dr. Rajni Mehndiratta	12-9-2017	27-9-2017	16
7	Dr. Anju Arora	24-7-2017	07-8-2017	15
8	Chetna	24-7-2017	07-9-2017	46
9	Dr. Shalini Kumar	28-8-2017	11-9-2017	15
10	Dr. Richa Sharma	24.07.2017	15.12.2017	145 days

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11	Dr. Anupama	12-9-2017	26-9-2017	15
12	Dr. Anjali Thukral	24.07.2017	15.12.2017	145 days
13	Ms. Maulein Pathak	25-9-2017	29-9-2017	5
14	Dr. Priti Sehgal	28-8-2017	11-9-2017	15
15	Dr. Jyoti Anand	12-9-2017	26-9-2017	15

9. The PF withdrawal request of three non-teaching employees from their PF Account was reported, recorded and approved:

1	Mr. Raj Kumar	Rs. 6,00,000/-
2	Mr. Arun Kumar Sharma	Rs. 1,80,369/-
3	Mr. Rajender Kumar	Rs. 1,47,500/-
4	Mr. Ashok Kumar	Rs. 30,000/-

10. Grant of leave from 27th July, 2017 to 19th August, 2017 to Dr. Madhu Pruthi, Principal in order to enable her to meet her ailing father in USA was approved by Governing Body members.

11. The Governing Body granted permission to Principal to sign on salary and utility bills in advance before her visit to USA. They also informed members that Bursar shall sign before the due dates of bill.

12. The Governing Body granted permission to appoint Dr. V.K. Verma, Associate Professor, Department of Physics and Senior most teacher of the college to look after day to day works of the college in the absence of the Principal, Dr. Madhu Pruthi between 27.07.2017 and 19.08.2017.

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Addendum

1. The enhancement of rates of Security Guard and Housekeeping Services w.e.f 03.03.2017 as per directions received from the Govt. of NCT of Delhi vide Notification dated 03.03.2017 were reported, recorded and approved.
2. Receipt of letter No: CS-I/111/Misc./(TS)/UCMS/2016/440 dated 20.03.2017 from the Assistant Registrar (Colleges), University of Delhi regarding counting of past service for pensionary benefits in respect of Dr. Madhu Pruthi, Principal, Keshav Mahavidyalaya was reported, recorded and approved.
3. Receipt of letter dated 10.04.2017 from Executive Members of Staff Association regarding providing them 05 Newspaper Daily from College Fund was reported, recorded and approved.
4. Receipt of letter No.: CB-II/260/New Courses/KV/2017-18/138 dated 12.04.2017 from the Assistant Registrar (Colleges), University of Delhi regarding approval to start additional section of Bachelor of Management Studies was reported, recorded and approved. However final approval from funding agency Directorate of Higher Education was awaited.
5. Grant of Annual Increment to Dr. Madhu Pruthi, Principal w.e.f. 01.07.2017 was reported, recorded and approved.
6. Utilization of an estimated amounting to Rs. 3,50,000/- towards installation of internal piping by IGL Company at Hostel Mess, Warden Residence, Principal Residence, College Canteen and Staff Room from college development fund was reported, recorded and approved.
7. Transfer of Rs. 2,39,824/- in respect of NPS contribution of Sh. Himanshu Shankar Trivedi, Ex- Assistant Professor in the Department of Physics and currently working as IPS Officer in Bihar in his PRAN Account No.110042160349 at Patna Bihar was reported, recorded and approved.

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8. Receipt of letter dated 17.07.2017 from Dr. Rubina Mittal, Associate Professor, Department of Mathematics regarding extension of her sabbatical leave for a further period of one month was reported and discussed. The Governing Body members approved her sabbatical leave upto 4th August, 2017 only.
9. The following Grant-in-Aid received from the Directorate of Higher Education, Govt. of NCT of Delhi were reported and recorded:

S. No.	Grant-in-Aid	Amount
1	2nd Instalment of GIA under Non-Plan Scheme	4.84 Crore
2	3rd & Final Instalment of G.I.A under Non-Plan Scheme	5.60 Crore
3	(i) G.I.A Salaries	4.08 Crore
	(ii) GIA other than salaries	0.24 Crore

10. Contractual engagement of one MTS already working in NCWEB for smooth functioning of psychology department in lieu of Mr. Saurabh Aggarwal, MTS who has been absent from duty without any notice for the last more than two months was reported, recorded and approved.
11. Contractual engagement of one MTS (Groundsman/Gardner) from Hostel Account Fund {as PWD has not provided with Gardner for last three months} for maintenance of college and hostel gardens was reported, recorded and approved.

The meeting ended with a vote of thanks to the chair.

Sd/-

(Dr. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

Chairman,
Governing Body