

Keshav Mahavidyalaya
(University of Delhi)

Undertaking for Shortage of Attendance

I hereby acknowledge that I have been informed about my shortage of attendance for the current semester _____ (Overall Attendance Percentage of Classes Attended). I could not attend my classes regularly due to

_____ (Proof(s) Attached)

I understand that as per the University guidelines related to attendance for appearing in examinations, it is mandatory to maintain a minimum of **2/3rd (66.67%)** in all subjects taken together.

I assure you that I am aware of the importance of regular attendance for my academic progress. I hereby promise to make up for the shortage of attendance in the next semester. I will ensure my presence in all the classes and will actively participate in all the academic activities.

I request you to kindly allow me to take the upcoming examinations and allow me to continue my studies in the next semester.

Signature of the Student

Signature of the Parent

Name of the Student: _____

Roll No. : _____

Programme : _____

Semester : _____

Session : _____

Overall Percentage in all Subjects taken together : _____

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The student may be / may not be allowed to take the exams: