

Keshav Mahavidyalaya
University of Delhi

Notice

All the students of **4th Semester** are informed that the combined option form for **Skill Enhancement Course - 5 (SEC-5)** and **Generic Elective – 5 (GE-5)** for the upcoming 5th semester will open **on Tuesday, 20th May 2025, 10:00 AM**. The last date to fill the form is **Friday, 30th May 2025 (5:00 PM)**.

The list of **SEC-5** and **GE-5** options and instructions are enclosed. Students are required to read the instructions properly before filling the option form.

The students, **excluding those enrolled in BMS**, are required to fill the option form using **the institutional e-mail id only**. **The BMS students must use their email used on Samarth Portal**.

The **Option Form for filling the choices for SEC-5 and GE-5 for all the programs** is available at the following link:

<https://forms.gle/bvjsg8QEFRgr2iCPA>

The form will be closed at 5:00 PM, Friday, 30th May 2025.

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Vice Principal

Instructions to fill the Skill Enhancement Course - 5 (SEC-5) Option Form, 2025-26

The students are hereby informed to give preferences for Skill Enhancement Course (SEC) to be studied in the forthcoming Semester V (Academic Session 2025-26). Please read the following very carefully before filling the form:

Under no circumstances paper once allotted will be changed by the college.

All students are strictly advised, according to the University of Delhi guidelines, they cannot study paper with same (or similar) title/syllabus under SEC, if a similar (or same) paper exists in their respective Discipline Specific Core/Elective. Also, SEC-5 and GE-5 cannot be same or similar.

If you had studied any paper offered from the list in any previous semester(s), under any head: DSC/DSE/GE/VAC/SEC, then that particular paper will have least priority in the priority list.

(A) Lists of SEC Papers, their syllabi and pre-requisites can be found on the following link-
https://www.du.ac.in/uploads/new-web/21092022_SEC.pdf
https://www.du.ac.in/uploads/new-web/28032023_SEC.pdf and
https://www.du.ac.in/uploads/new-web/26092023_NEP_101_notification_SEC.pdf

(B) The following options are being offered in our college (for which the classes will be held in our college campus). As of now, the available papers are:

Skill Enhancement Papers offered in our college:

1. Basic IT tools
2. Cyber sphere and security global concerns
3. Developing Sustainable Plans for Business
4. Document Preparation and Presentation Software
5. Finance for Everyone
6. Green Belt Development for Smart Cities
7. LaTeX Typesetting for Beginners
8. Life skill education
9. Mathematical Modelling with Excel
(*Pre-requisite /eligibility criterion** : Class XII pass with Mathematics)
10. Negotiation and Leadership
11. Programming using Python
12. Personal Financial Planning
13. Public health, hygiene and nutrition
14. R-Shiny: Powerful Web Apps for Everyone

**Pre-requisite mean that you must have prior knowledge as mentioned.*

(C) There are some other SEC options also, given in the list of SEC courses

(https://www.du.ac.in/uploads/new-web/21092022_SEC.pdf,
https://www.du.ac.in/uploads/new-web/28032023_SEC.pdf and
https://www.du.ac.in/uploads/new-web/26092023_NEP_101_notification_SEC.pdf
which may be offered by some other college from the 'Cluster of Colleges' our college belongs to. The classes for those SEC courses (if offered by any of those colleges) will be held in other college(s) of the Cluster and if you choose to study that paper you have to go there to attend the classes.

(D) The college will not allot an SEC paper, if it has been studied by the student as a CORE/GE/DSE/VAC/SEC/AEC paper in previous semester(s) or will be studied in the forthcoming semesters as CORE/GE/DSE paper, in the present visibility of the available syllabi, as on date.

Instructions for Generic Elective - 5 (GE-5) Option Form 2025-26

Please read the instructions given below carefully before filling the Option Form:

A student taking admission in any undergraduate course from 2022 onwards in Delhi University is required to study a Generic Elective (GE) paper in the 1st semester onwards. Generic Electives are a pool of courses meant to provide multidisciplinary or interdisciplinary education to students. These courses are offered by various disciplines of study (excluding the GEs offered by the parent discipline), in groups of odd and even semesters, from which a student can choose.

1. A student may be awarded Minor in a discipline, on completion of VIII Semesters, if he/she **earns minimum 28 credits from seven GE papers (including 3 mandatory papers)** of the same discipline.
2. The student must read the Delhi University undergraduate curriculum framework 2022 (UGCF 2022) carefully before filling the option form. The same is available at https://centenary.du.ac.in/userfiles/downloads/02032022_UGCF_compressed.pdf
3. The student must fill all the preferences for **GE-5** papers offered by the college carefully.
4. The **GE-5** would be allotted on the basis of the number of times a student has studied GEs of a particular discipline in previous semesters as well as on **first-come first-get** and in order of preference given by the student.
5. College reserves the right to allocate **GE-5** option to the students irrespective of the preferences.
6. The **student will not be permitted to change the options/preferences** once submitted under any circumstances.
7. a) The minimum number of students in a class/section is 20. The maximum number of students in a class/section is 60.
b) Any **GE-5** paper, which is opted by **less than 20** students shall not be offered in the upcoming semester as per Delhi University Notification No. Acad.I/Class size/2023/R-4425 dated 28th July 2023.
8. Students **who will not abide by the deadline of filling the GE-5 option form, will be allotted GE-5 by the college** as per the availability of seats in particular GE papers.
9. The students, **excluding those enrolled in BMS**, are required to fill the option form using the **institutional mail id only. The BMS students must use their email used on Samarth Portal.**
10. **GE-5** paper once allotted will not be changed under any circumstances.
11. The **GE-5** option chosen by a student **should not be similar to any of the DSC/DSE papers** mentioned in their respective undergraduate UGCF syllabi. The student must also not choose a **GE-5** option which is similar in nomenclature to any of the VAC/SEC papers studied by the student in any of the previous semesters.
12. As per the Undergraduate Curriculum Framework – 2022, it is mandatory for all students of 5th semester to choose a **GE-5 course** from a pool of **GE-5** courses offered by the college.

You are strongly advised to **go through the Undergraduate Curriculum Framework 2022** available on the above link.

Caution: *This form is not editable. GE-5 paper once allotted will not be changed under any circumstances. Fill the form very carefully.*

