

KESHAV MAHAVIDYALAYA



The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

KESHAV MAHAVIDYALAYA

1.2 Address Line 1

H-4-5 Zone,

Address Line 2

Pitampura

City/Town

New Delhi

State

Delhi

Pin Code

110034

Institution e-mail address

principal@keshav.du.ac.in

Contact Nos.

011-27018805

Name of the Head of the Institution:

Dr. Madhu Pruthi

Tel. No. with STD Code:

011-27018805

Mobile:

09811017002

Name of the IQAC Co-ordinator:

Dr. Priti Sehgal

Mobile:

09312260656

IQAC e-mail address:

kmviqac@keshav.du.ac.in

1.3 NAAC Track ID

DLCOGN 21626

1.4 NAAC Executive Committee No. & Date:

EC(SC)/12/A&A/44.1 dated 19-2-2016

1.5 Website address:

keshav.du.ac.in

Web-link of the AQAR:

keshav.du.ac.in/aqar2017-18

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.01	2016	5 years w.e.f. Feb.19'2016 upto Feb.18'2021
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

1st April 2016

1.8 AQAR for the year (*for example 2010-11*)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2016-17 _____ (10/07/2017)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/ Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

UNIVERSITY OF DELHI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

N/A

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05+01Principal (Chairperson) =06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

03

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

11

2.11 No. of meetings with various stakeholders: No.

Faculty

01

Non-Teaching Staff Students

01

Alumni

Others

09 subcommittees

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Implemented revised student feedback form.
- Implemented parent feedback form.
- Proposal made to the management for improvement of attendance in college.
- Proposal for signing of MOU with prowisdom growth for enhancing student, Industry relationship.
- Setting up of EDP cell was also proposed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• Meeting with the stakeholders to get their feedback on improving Teaching learning outcome.• Formation of EDP cell.• Improvement of student Industry relationship.	<ul style="list-style-type: none">• Meeting with teaching and non-teaching staff members held.• EDP cell has been formed.• Seminar on "Get Job ready Skills" organized by Prowisdom growth.

* University Academic Calendar attached as Annexure I.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	9	NIL		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2(French & German)
Others			1 (Radio Broadcasting)	
Total	9		1	2

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Feedback Back Forms attached as Annexure II & III

*Feedback Analysis attached as Annexure IV

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	27	20	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

37

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	53	NA	NA	NA	NA	NA	NA	NA	NA

2.4 No. of Guest and Visiting faculty and Temporary faculty

06 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	7	11	3
Presented papers	15	8	1
Resource Persons	3	2	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Most of the faculty members have used digital resources and methods to teach the students in order to increase the interest of the students in class room studies with the inclusion of real time application related to their curriculum with respective case studies.
- Presentations/animations/Audio-Visual Aids(films and videos on subject related topics) are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies, and problem based learning practices.
- Continuous evaluations through projects, presentations and quizzes, etc.
- Faculty also encourages students to do innovative projects and field research on various facets of social issues.
- State-of-the-art Labs including Hardware Laboratory for Physics & Electronics Practical and Dark Laboratory for Optics and Optoelectronics Practical are provided.
- Students were trained to use simulators for Hardware using modern tools such as multisim, P-spice, Sci-lab.
- ICT workshops to enhance communication skills of teachers/students through use of digital technology.
- 24X7 Wi-Fi enabled campus and Well-equipped Internet Resource Centre and computer lab provided for technology access.
- Overhead projectors in every classroom.
- Corporate social responsibility activities and their importance in achieving sustainable growth were discussed in class room with case studies of both public and private sector companies.
- Use of experiential learning methods for teaching GE Psychology :
 - (a) Conducted experiential journey of self through Johari window
 - (b) Leadership assessment and one-to-one developmental plan
 - (c) Methods to goal setting and path to desired goals

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

On the spot problem solving assignment in groups. Continuous evaluation of student throughout semester through open book objective test.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

13		
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2.10 Average percentage of attendance of students

55.048%

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BMS	134	23.87	64.93	18.66	8.18	96.23
B.com (H)	487	28.55	75.47	17.38	5.27	98.13
B.Tech Computer Science	103	63	94	6	0	100
B.Sc. (H) Computer Science	246	54	76	7.50	4.16	97.33
B.Tech. Electronics (FYUP)	52	42	36	13	5	98
B.Sc.(H) Electronics	73	26.33	30	15.33	15	87.33
B.Sc. (H) Mathematics	145	51.97	82.12	10.46	3.38	95.97
B.Sc. (P) Mathematical Science	158	31.87	68.95	18.62	7.26	94.82
B.Sc.(H) Physics	84	50.67	81.42	12.92	2.24	96.57
BA (H) Psychology	107	36.26	62.03	19	15.20	96.23

*I % division also includes Distinction %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- | |
|--|
| <ul style="list-style-type: none"> • IQAC does result analysis to monitor the teaching learning process. • Continuous Evaluation (CE) as prescribed by the university is being followed in the college and the present ratio of the CE to end term examination is 25:75. |
|--|

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	9
HRD programmes	Nil

Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	3
Staff training conducted by other institutions	27
Summer / Winter schools, Workshops, etc.	33
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	16	Nil	03
Technical Staff	16	25	Nil	12

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To promote research climate in the institution, a proposal has been made to form a research committee.
- Faculty and students were encouraged to undertake major/ minor research projects.

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	9	0
Non-Peer Review Journals	0	0	0
e-Journals	1	0	0
Conference proceedings	5	1	0

3.5 Details on Impact factor of publications:

Range 1.004 -3.541

Average 2.273

h-index 7-9 (Range)

Nos. in SCOPUS 7

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution : NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: N A

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: N A

University level State level

National level International level

3.24 No. of Awards won in NCC: N A

University level State level

National level International level

3.25 No. of Extension activities organized: Anti-ragging, Gender sensitization

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

A. ROTARACT CLUB REPORT

1. GREEN REVOLUTION: Green revolution (the tree plantation drive) was organised and held in every Rotaract district from 1st – 7 th July, 2016. Members from our club participated in the event and they achieved the target of planting 600 saplings in three different locations.
2. POLIO RALLY: On 24th October 2016, the members of Rotaract club of Keshav Mahavidyalaya volunteered to be a part of World Polio Day grid formation at Hindu College. The volunteers from the club actively undertook various responsibilities to ensure the smooth working of the event.
3. K2K CYCLING EVENT: Rotary District along with Rotaract District organized K2K - Kashmir to Kanyakumari, Cycling Rally for . This Cycling Rally, was the first of its kind on a national platform for all the cyclists and other people. It was an event that was conducted with the main motive of promoting national intergration. The members of Rotaract Club of Keshav Mahavidyalaya actively participated in this event.
4. DIWALI CELEBRATION: Happiness is widened when you spread it whole-heartedly and festival season is the best time to give and take love. So, the Rotaract club of planned a visit to Sparsh: a school for special children at Rohini Sector-5, on 28 October, 2016. The Rotaractors celebrated the festival with the children enthusiastically by giving away gifts singing and dancing along with them.
5. BOOK DONATION DRIVE: "Books are uniquely portable magic" -Stephen King Rotaract Club of Keshav Mahavidyalaya came up with an initiative to spread the love through books. In this regard a Book Donation Drive was held in the college premises from 31.01.17 -10.02.17. The books so collected were donated in the orphanages.
6. SAKSHAM: THE LITERACY PROJECT Saksham-the literacy project, initiated by the Rotaract club of Keshav Mahavidyalaya, aims at empowering the youth through computer training programs. It's a ten week project emphasizing on a practice to make a difference in the lives of people, helping them pave a way to keep up with the fast moving technological world. It's been conducted at Aashima Foundation, an NGO at Deepali chowk bein run in association with TDPL. Students from our club daily visited the NGO in group of five to six to teach the children basic of computers.
7. WALK FOR LIFE Walk for life, a cancer awareness programme was organized on 5th february, 2017. It was the tenth annual walk-a-thon Walk for life creates awareness about cancer, promotes a healthy lifestyle, raises fund for the care of people with cancer and honor those battling cancer. The members of RCKMV participated in it enthusiastically and there was a decent number of participants. Such an event helps in increasing the cognizance of not only the members but also the entire society. RCKMV was obliged to be associated with such a good cause.
8. DISTRICT CONFERENCE The ROTARACT DISTRICT CONFERENCE - SANGATHAN , was held by our ROTARACT DISTRICT – 3011 on 12th February 2017. In the event all the Rotaract clubs of our district particaped and presented their 8 months club report of this tenure . The members from our club actively participated in the conference.

B. GENDER SENSITIZATION INITIATIVES

Details of gender sensitization programmes

Programmes Conducted by Gender Champions:

1.	Formation of Gender Equality Club
2.	Gender Equality base Poetry Competition “Poetry out Loud”
3.	Gender Equality base Extempore Competition “ My Vision My Words”
4.	The Gender Champion Ms. Aashima Malhotra (2017-2018) was felicitated by a certificate of Appreciation for her work as Gender Champion on Annual Day 2018 of the College.

In order to promote gender equality in our institution and as per UGC directives two gender champions were appointed in our college w.e.f 9th March 2018 after a due selection process. The names of the Gender Champions are:

1. Ms. Purva –B.Sc (H) Physics IV semester
2. Mr. Sachin Chikara -B.Sc (Gen.) Maths Science II semester

C. WOMEN’S DEVELOPMENT CELL

Women Development Cell (WDC) is a vibrant and incessantly active initiative of the college. It is an effort towards the empowerment of women in society and plays a vital role in addressing their issues in higher education, encouraging them to reflect upon women and gender studies and broadening the perspectives towards gender. It also focuses on multidisciplinary perspectives of class, race, ethnicity, age, along with several other contemporary socio- political issues.

The Cell along with Hostel Committee organised a “Women Empowerment and Hygiene Event” on October 8, 2017 during which a Sanitary Napkin Vending Machine was set up in the Girls Hostel of the college. This machine was sponsored by CSR research foundation. On February 5, 2018, WDC collaborated with Delhi Legal Services Authority (DLSA) and organised an awareness program on ‘Domestic Violence and DLSA Schemes’. The eminent speakers Mr. Dharendra Rana (Secretary, DLSA-North) and Ms. Ruchika Singla (Secretary, DLSA, North-West) enlightened the faculty and students on above issues.

D. PRAKRITI

THE ENVIRONMENT CLUB • Action based activities like tree plantation and a composting pit created for procuring organic manure. • An herbal garden is made within the premises of the college. Herbal saplings planted and watered regularly. • Promotion of ethos of conservation of water by minimizing the wastage of resources.

E. NSS

The following activities have been conducted at Keshav Mahavidyalaya in the academic year 2017-18.

1. International Yoga Day was celebrated and successfully organized on June 21, 2017.
2. Swachhta Pakhwara was observed from August 1-15,2017. The events held under this are as follows:
 - August 1: One day seminar on Swachhta has been organized by Dr. Geetanjali Sageena, Assistant Professor, Department of Environment Science, to address the NSS volunteers on various issues of Swachhta. The event ended with the Swachhta Shapath (oath) by all the NSS functionaries including NSS volunteers.
 - August 2-5: Four days were devoted in cleaning the entire college by the NSS volunteers including all indoor and outdoor areas of the college campus.
 - August 8-13: The NSS volunteers visited the adopted slum area and did door to door campaign to spread awareness about the importance of cleanliness in the surroundings. NSS units were directed to procure informative leaflets, handouts from the local agencies for further distribution to the people while visiting the houses in the adopted area.
 - August 14: A rally was organized by around sixty NSS volunteers for spreading the message of cleanliness.
 - August 15: NSS programmed officers held a meeting with all the NSS volunteers in the college under the chairmanship of the head of institution and discussed the future plans for sustaining cleanliness in the college campus, adopted slums and the surrounding areas.
3. NSS unit of the college organized the Orientation Programme on September 13, 2017.
4. NSS Day was celebrated on September 26,2017. On this occasion, the NSS volunteers contributed in : Swachhta Hi sewa” by cleaning the college camps.
5. “Rastriya Ekta Diwas” (National Unity Day) was celebrated on October 31,2017. On this occasion, the NSS unit pledged to maintain the ‘National Unity’ along with the following activities:
 - a. Unity Run(non-competitive) by NSS Volunteers.
 - b. Street Play (non-competitive) on “Unity” by NSS Volunteers in the college.
6. Lohri festival was celebrated with adopted slum villagers on January 12, 2018.
7. National Youth Day was celebrated on January 12,2018 by playing a film based on the life of Swami Vivekananda and a talk organized by NSS volunteers on Swami Vivekananda’s philosophy.
8. National Voter Day was celebrated by taking the pledge of ‘voting’ by the staff members and students on January 25,2018.

F. Activities and support from the Alumni Association (ALUMNI)

This year the college has made efforts to launch formal Alumni Association. With the efforts of the committee consisting of two faculty coordinators, alumni volunteers and student volunteers from different courses of current batches, first Alumni Reunion was organised on Dec 23, 2017. The event was attended by many alumni ranging across various batches, right from the first batch to recent batches. The event was stimulating and enjoyable. The Inaugural session was followed by cultural programme by our present students. Great ambience was observed everywhere with old students reliving their old memories with their teachers, batch mates, seniors and juniors. Many students from current batches were also seen interacting with their pass out seniors and learning from their experiences. On this occasion, first KMV Alumni Association was formalized. A team of office bearers consisting of Mr. Krishan Aggarwal (President), Mr. Ankur Jain (Secretary), Dr. Amit Sehgal (Treasurer) and Mr. Gaurav Bauddh (Joint Secretary) was also nominated to carry forward the work of Alumni Association. The team was approved by the Chairperson, Governing Body and was announced during the event. Further steps towards formal registration of the Association are underway.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.63			
Class rooms	34			
Laboratories	16			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	4(Cross trainer, Treadmill, High pulley, Recumbent)			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Earlier Keshav Mahavidyalaya Library was Computerized with Libsys Software (Ls – ease version). Presently our college library is shifted to e – Granthalaya 4.0 software. Now it is a Web Based Library. Library Data is Available on NIC Cloud.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books/Reference Books	24970	7319927.95	1218	6,50,296	26188	7,970,223.95
					69 Books has been write-off out of 26188 (1994 to till date.)	(Including Book Binding.)
e-Books	e-Books provided by Delhi University Library System through internet.					
Journals	Journals provided by Delhi University Library System through internet.					
e-Journals	e-Journals provided by Delhi University Library System through internet.					
Digital Database	Digital Database provided by Delhi University Library System through internet.					

CD & Video	More than 740 CDs/DVDs issued to various departments.	These CDs and DVDs are acquired free with books and magazines.	More than 20 CDs/DVDs added in 2017-18 which are issued to various departments.	These CDs and DVDs are acquired free with books and magazines.	More than 760 CDs/DVDs issued to various departments.	These CDs and DVDs are acquired free with books and magazines.
Others (specify)	Library has Braille Material also for visually impaired users. The Library has one Lez Air Camera Scanner along with a laptop with Lex Air VAD software as well as braille face and Devnagri Software.	Braille Material and Scanner (with software) is provided by University of Delhi.				

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	334 desktop + 51 laptop	8	Wi-fi connectivity in college	2 (in library for teachers and students)	-	2 (Administrative and Accounts)	12	
Added							NIL	
Total	385						12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Department of Electronics conducted a national level FDP on Embedded System Design using AVR and Digital System Design using Programmable Logical Devices.
- Department of Computer Science conducted a seminar on “Cyber Security in Digital India”.
- Department of Computer Science conducted a full day workshop on “Big Data and Hadoop”.
- Two days training program on e-procurement for staff (Teaching and Non-Teaching) 26th and 27th Febraury ‘18

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text"/>
iv) Others (AMC of UPS, Toner refilling)	1,46,758/-
Total :	1,46,758/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has made varied efforts for increasing awareness of student support activities. It informed students of various student societies active in college such as Shades, Maniera, Anhad, Vagmita and so on.

5.2 Efforts made by the institution for tracking the progression

The faculty coordinators, Dr. Priti Sehgal and Dr. Anupama initiated the process by formation of coordination committee for organising an Alumni Meet. Six alumni volunteered to be part of the committee. With the efforts of the committee consisting of alumni volunteers and student volunteers from different courses of current batches, first Alumni Reunion was organised on December 23, 2017. The event was attended by many alumni ranging across various batches, right from the first batch to recent batches. Many students from current batches interacted with their alumni and learned from their experiences. On this occasion, first ‘KMV Alumni Association’ was formalized. A team of office bearers consisting of Mr. Krishan Aggarwal (President), Mr. Ankur Jain (Secretary), Dr. Amit Sehgal (Treasurer) and Mr. Gaurav Bauddh (Joint Secretary) were also nominated to carry forward the work of the Alumni Association. The team was approved by the Chairperson and the Governing Body.

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1027	66.73		512	33.26

Last Year (2016-17)						This Year (2017-18)						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total	
943	268	70	447	17	1745 + 11(International)	867	226	35	403	8	1523+ 16 (International)	
Demand ratio				=7617:580								
Dropout %				=12.7%								

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

For aiding students for competitive examinations, books for preparing for competitive exams are maintained in the library. Personal one to one guidance is provided by the faculty to guide the students for competitive exams. Workshops on handling interviews ,guestimates etc. are organized from time to time.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Placement Cell of the college works diligently throughout the year in its endeavour to reduce the gap between students and recruiters. The cell has student coordinators from each course to help organise various activities. The year 2017-18 has been immensely fruitful in terms of the companies that visited the college campus and the activities organised for the students. The Placement Cell organised three workshops for the final year students during October 2017. The workshops conducted by Talentio Group, covered varied aspects required by students to succeed in the job market ranging from writing a resume to mock HR interviews. Another series of three training workshops were organised during January 2018 by T.I.M.E educators who shared their expertise on three important topics namely, designing a professional C.V., handling guesstimates and personal interviews. All the workshops were well received and appreciated by participating students. In order to promote a culture of internships, the Placement Cell associated with Internshala, the portal for internships. By undertaking summer and winter internships students are expected to discover their interests, learn new skills, build their confidence, and eventually land into great jobs.

No. of students benefitted

464

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	CPM-36	2	Estee Advisors Pvt. Ltd.-2
	AT Kearney-55	5	S&P Global-7
			Ken Research-1
			TresVista-2
			British Telecom-1
			Tommy Hilfiger-1
			Deloitte-7

5.8 Details of gender sensitization programmes

Programmes Conducted by Gender Champions:

1.	Formation of Gender Equality Club
2.	Gender Equality base Poetry Competition "Poetry out Loud"
3.	Gender Equality base Extempore Competition " My Vision My Words"

In order to promote gender equality in our institution and as per UGC directives two gender champions were appointed in our college w.e.f 9th March 2018 after a due selection process. The names of the Gender Champions are:

1. Ms. Purva –B.Sc (H) Physics IV semester
2. Mr. Sachin Chikara -B.Sc (Gen.) Maths Science II semester

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16 (Fee concession)	63042/-
Financial support from government	5	44985/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : No Information Available

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION:

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- To undertake quality-related research studies, consultancy and training programmes, and
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

6.2 Does the Institution has a management Information System

No, the college has online portal which takes care of admissions, attendance, internal assessment, office management and accounts.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The academic committee of the college looks into overall academic growth and quality improvement .
- Many faculty is involved in new curriculum development, introduction of new courses and revision committees of university of Delhi.
- Work load committee distributes work as per interests and specialisation of the faculty.
- Moderation committee ensures that Internal Assesment is done as per University norms.
- Exam committee (Deputy superintendent, Coordinator) ensures smooth , transparent and efficient conduct of examinations.
- Many of our faculty members are paper setters and evaluators for Delhi University exams.

6.3.2 Teaching and Learning

- Use of power-point presentations and other interactive methods
- Presentations by students on relevant topics
- Workshops for hands-on experience
- Role plays
- Case studies
- Empirical projects
- Grading of assignments
- Competitive events held with relevant themes, during departmental fests
- Talks by experts in their respective fields
- Movie analysis
- Problem based learning
- Field research and Industrial visits
- Seminars and Conferences also organized
- Learning beyond classrooms through online resources.
- Latest softwares available.

6.3.3 Examination and Evaluation

Continuous evaluation is done throughout the semester through test, assignments, projects and presentations.

End semester examination is conducted as per university norms.

Internal Central monitoring committee and departmental moderation committee ensure that Internal Assessment is done as per university norms.

6.3.4 Research and Development

Several faculty members are involved in their research work and pursuing their Ph.D.. Several faculty members are Ph.D. guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College campus of an area of 10.63 acres
- Available rooms – 34 classrooms, 16 labs
- 1 Seminar hall, 1 Auditorium, and 1 Amphitheatre are also available
- Big library with 26188 books with new books added every year
- E-books, e-journals, and journals made available by Delhi University Lib System through Internet
- Digital database also provided by DU Lib System
- More than 740 subject-related CDs and DVDs are also available with most of them being issued to the departments.

6.3.6 Human Resource Management

Administrative office is supportive and provides necessary help to faculty and students

6.3.7 Faculty and Staff recruitment

As per UGC and University guidelines

6.3.8 Industry Interaction / Collaboration

Students of BMS, Computer Science, and Psychology have Industry interaction on a regular basis and Placement Cell also conducts Industry Interaction.

6.3.9 Admission of Students

As per University norms

6.4 Welfare schemes for

Teaching	Keshav Mahavidyalaya Credit and Thrift Society is a Welfare society for both Teaching and Non teaching members which helps in management of savings and giving financial assistance/loans to members on easy terms.
Non teaching	

Students	Financial aid Committee of the college provides the needy students financial help to aid them in their studies by buying books , covering expenses for tuition etc. in 2017-18.Rs. 63042/- were given to 16 students to meet their expenses for Education.
----------	--

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes Audit done till 2015-16 No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC(2016)		
Administrative			Yes, Stock verification is done across departments, library and administrative office.	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N A

6.11 Activities and support from the Alumni Association

Alumni meet was organized in Dec'17. In the process of gathering information for the Alumni Association –Efforts are being made by each department to track their respective students.

6.12 Activities and support from the Parent – Teacher Association

No Parent-Teacher Association

6.13 Development programmes for support staff

- E-Procurement Training of staff for two days conducted in college by NIC.
- Staff members attended one day Training Programme on Academic Administration organised by IQAC cell of IHE DU.
- Staff members attended two days Training Programme on E-Procurement Training organised by IQAC Cell, Bhaskaracharya College, DU
- Staff members attended four days Training Programme on Accounts Matters organised by Directorate of Training, Govt. Of NCT of Delhi.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation drive in college campus Efforts toward paperless working by using digital and online modes

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

- Alumni Association has been formed and first Alumni Reunion organized.
- Robotics club introduced by Electronics department.
- Placements cell of the college organised 5 lectures from experts on preparing students for jobs and interviews.
- Attendance system is online.
- Library has started using E- granthalaya.
- Students were prepared for power point presentations, Projects, Multiple choice questions , seminars.
- Result analysis has been carried out.
- Teaching plans provided in advance to students before every semester.
- Talks on current challenges in sciences and opportunities in Artificial intelligence, cloud computing etc to students
- Data is the new oil , full day workshop by experts for faculty and students.
- Big data and Hadoop, full day workshop for faculty and students
- The importance of online reviews in businesses , Lecture and talk by expert.
- Various initiatives and talks to conserve our planet and make students aware of environmental protection.
- Steps to make our campus more green, sustainable and eco-friendly.
- The campus has been made disabled friendly.
- ENACTUS entrepreneurial cell activated.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- More digitization is underway.
- Institutional collaborations for Industry academia interface
- Revised student and parental feedback forms implementation.
- 2 students from each class made placement coordinators.
- Student and staff welfare schemes continue.
- Gender sensitization continues and sanitary napkins vending machine installed in girls hostel
- Gender champion nominated .
- Meeting of IQAC members with Teaching and Non-Teaching members **
- SMS facility started to inform students/ parents for important activities in colleges.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1
Improving Industry Academia interface.
Best practice 2
Alumni Association has been formed.

7.4 Contribution to environmental awareness / protection

- Keshav Mahavidalya believes in creatin a more sustainable planet , since students are the future inhabitants they are taught to protect, preserve and conserve the resources of the college and outside.
- Realizing the importance of conservation many initiatives are taken to make campus eco friendly and sensitive to wastage.
- Faculty, non teaching and students are asked to switch off lights, fans, ACs etc when not in use.
- College has a herbal garden and compost pit.
- Water recharge methods.
- Swacchbharat and solar energy options are promoted.
- Campus clean up drive
- Tree Plantation
- All notifications are forwarded on email amd minimum printing is done.
- Collection of e-waste from students
- The departmental fess as well as college Annual fests organize scavenger hunts and treasure hunts , case study presentation, photography contests, etc to create awareness for safeguarding the environment.

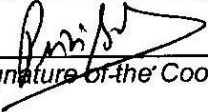
7.5 Whether environmental audit was conducted? Yes No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Details attached in Annexure V

8. Plans of institution for next year

- Proposal by IQAC for infrastructural improvement for upgrading of classroom to State of art leaving centres.
- Initiative to be taken to conduct more seminar, workshop and FDPs in the college.
- Mechanism to track student progression.

Name DR. PRITI SEHGAL

Signature of the Coordinator, IQAC

Name DR. MADHU PRUTHI

Signature of the Chairperson, IQAC

Annexure I



UNIVERSITY OF DELHI

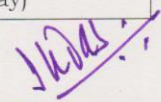
दिल्ली विश्वविद्यालय

Most Urgent/Out Today
No. Aca.I/299/Academic Calendar/56
09.05.2017

NOTIFICATION

The following Academic Calendar to be followed for the Undergraduate and Postgraduate courses for the academic year 2017-2018, is hereby notified for necessary compliance by all concerned:

SEMESTER I/III/V/VII	
Classes Begin	20 th July, 2017 (Thursday)
Mid-Semester break	30 th September, 2017 (Saturday) to 6 th October, 2017 (Friday)
Classes begin after Mid-Semester Break	7 th October, 2017 (Saturday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	16 th November, 2017 (Thursday)
Theory Examinations begin	30 th November, 2017 (Thursday)
Winter Break	17 th December, 2017 (Sunday) 31 st December, 2017 (Sunday)
SEMESTER II/IV/VI/VIII	
Classes begin	1 st January, 2018 (Monday)
Mid-Semester break	2 nd March, 2018 (Friday) to 7 th March, 2018 (Wednesday)
Classes begin after Mid-Semester Break	8 th March, 2018 (Thursday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	27 th April, 2018 (Friday)
Theory Examinations begin	9 th May, 2018 (Wednesday)
Summer Vacations	20 th May, 2018 (Sunday) to 19 th July, 2018 (Thursday)


REGISTRAR

Copy to:

- (i). The Dean Students' Welfare/The Proctor/The Dean (Examinations)
- (ii). All Deans/Heads/Principals/Directors/Prof. -In -Charge
- (iii). The Chairman, Delhi University Sports Council/The Director-SOL/NCWEB
- (iv). The OSD (Admission), University of Delhi, Delhi-110007.
- (v). The Joint Dean, University Information Centre
- (vi). The JR-VCO, JR (Teaching)/Colleges/Council/JR-SDC
- (vii). The DR-SDC/AR-Colleges/SDC/Registrar-Office
- (viii). The PS to VC/PVC/DC/DSC/Registrar

Annexure II

Student Feedback Form

Student Details

Student Name.*

Enter Student Name

College Roll No.*

Enter College Roll No.

University Roll No.*

Enter Univ. Roll No

Gender*

Select

Course*

Select

Batch*

Select

Year of Joining*

Select

Year of Passing*

Select

Contact No.

Enter Contact No.

Email*

Enter Email

Resident*

Select

I. Academics (Rate)

1. Are the classes held regularly? Excellent V.Good Good Average Poor
2. What is the extent of coverage of Syllabus? Excellent V.Good Good Average Poor
3. Is the syllabus covered on time? Excellent V.Good Good Average Poor
4. Do you find the class assignments and tests useful? Excellent V.Good Good Average Poor
5. Have you attended any workshops/seminars held in your college/department? Yes No

II. Infrastructure (rate)

1. Classrooms

- i) Cleanliness Excellent V.Good Good Average Poor
- ii) Quality of projector Excellent V.Good Good Average Poor
- iii) Quality of Furniture Excellent V.Good Good Average Poor
- iv) Size of classroom Excellent V.Good Good Average Poor
- v) Lighting and Ventilation Excellent V.Good Good Average Poor
- vi) Sitting space Excellent V.Good Good Average Poor

2. Labs of your department

- i) Availability of sufficient number of software, hardware or instruments Excellent V.Good Good Average Poor
- ii) Maintenance of Labs Excellent V.Good Good Average Poor
- iii) Availability of support staff for student queries Excellent V.Good Good Average Poor

3. Canteen

- i) Quality of food Excellent V.Good Good Average Poor
- ii) Hygiene Excellent V.Good Good Average Poor

4. Washrooms

- i) Cleanliness Excellent V.Good Good Average Poor
- ii) Lighting Excellent V.Good Good Average Poor
- iii) Availability of water supply Excellent V.Good Good Average Poor

5.

Availability of enough potable drinking water in the college

Excellent V.Good Good Average Poor

6. Library

i) Availability of subject related books

Excellent V.Good Good Average Poor

ii) Availability of reference books

Excellent V.Good Good Average Poor

iii) Lighting

Excellent V.Good Good Average Poor

iv) Availability of Magazines/newspapers

Excellent V.Good Good Average Poor

v) Availability of Journals

Excellent V.Good Good Average Poor

7. Internet Facility

i) Availability of Wi-fi

Excellent V.Good Good Average Poor

ii) Speed of Wi-fi

Excellent V.Good Good Average Poor

III. Sports and Extra-Curricular activities

1. Availability of opportunities, support and promotion of sports in your college.

Excellent V.Good Good Average Poor

2. Does the college have enough space to play sports?

Excellent V.Good Good Average Poor

3. Did you find enough opportunities to nurture your sports skills?

Excellent V.Good Good Average Poor

4. Did you find enough opportunities to nurture your extra-curricular skills?

Excellent V.Good Good Average Poor

5. Number of opportunities to participate in college or departmental festival

Excellent V.Good Good Average Poor

IV. Discipline in the college

Discipline in the college

Excellent V.Good Good Average Poor

V. Grievance redressal in the college.

Grievance redressal in the college

Excellent V.Good Good Average Poor

VI. Please give suggestions for further improvement.

Please give suggestions for further improvement..

Captcha

IigM3X

Refresh

Annexure III

Parents Feedback Form

Details

Name of the Parent*

Enter Name of the Parent

Name of the Student *

Enter Name of the Student

Course*

Select

Semester*

Select

1. Does the college charges fees according to the information displayed on the website or published in the prospectus? Yes No
2. Are you checking the college website for regular updates? Yes No
3. Extent to which facilities in the college satisfy you as known from your ward
- i) Extracurricular activities Excellent V.Good Good Average Poor
- ii) Medical Facilities Excellent V.Good Good Average Poor
- iii) Library Excellent V.Good Good Average Poor
- iv) Sports Excellent V.Good Good Average Poor
- v) Counseling and guidance Excellent V.Good Good Average Poor
- vi) Discipline Excellent V.Good Good Average Poor
- vii) Canteen Excellent V.Good Good Average Poor
- viii) Internet Facilities Excellent V.Good Good Average Poor
- ix) Placement Activities Excellent V.Good Good Average Poor
- x) Other infrastructure Excellent V.Good Good Average Poor
4. Technical skills acquired by your ward. Excellent V.Good Good Average Poor
5. Communication skills acquired by your ward. Excellent V.Good Good Average Poor
6. Do you find the atmosphere of the college conducive to learning? Excellent V.Good Good Average Poor
7. Is the College staff cooperative during your visits in the college. Excellent V.Good Good Average Poor
8. Please give your valuable suggestions for improvement.

Please give your valuable suggestions for improvement.....

Captcha

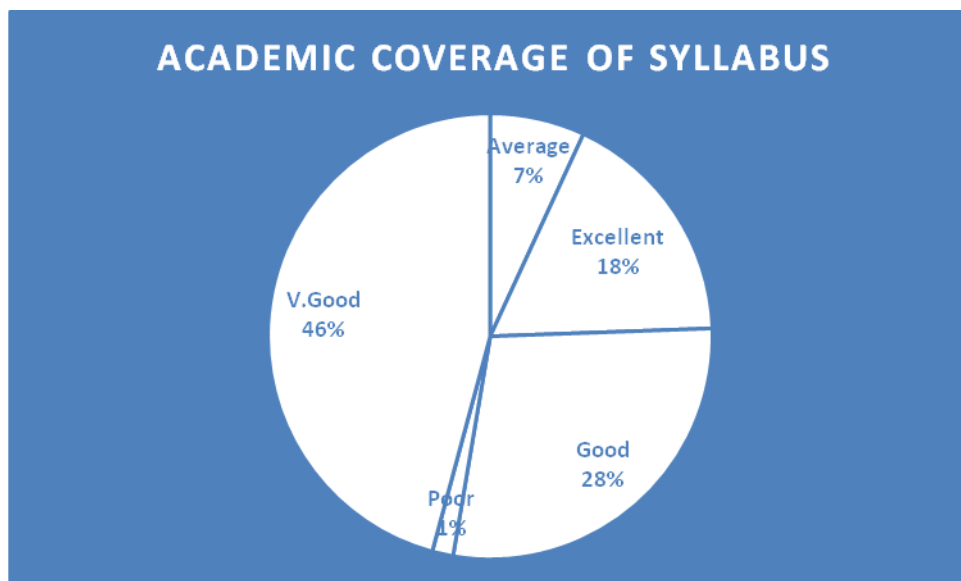
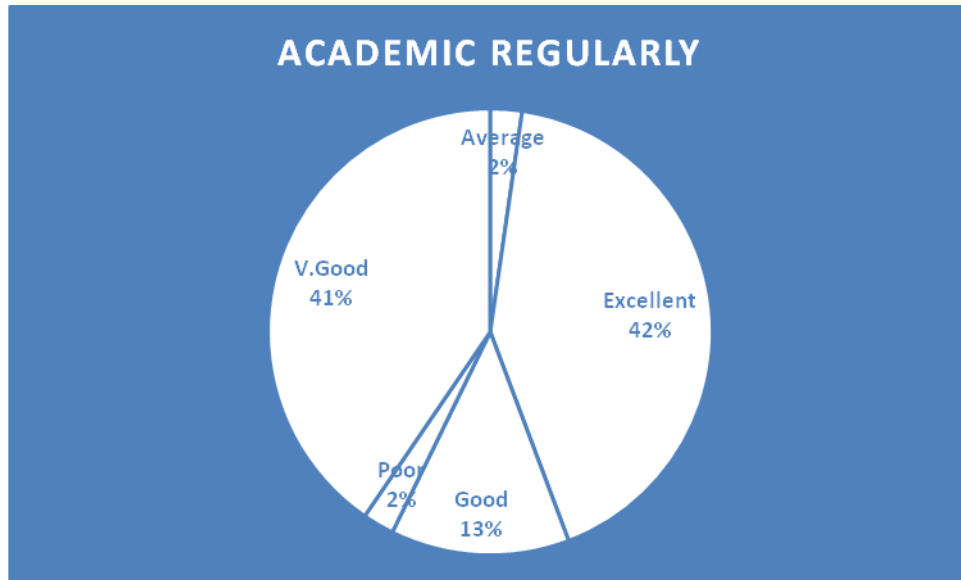
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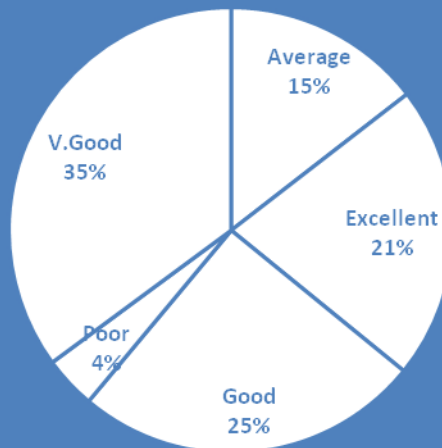
Submit >

Annexure IV

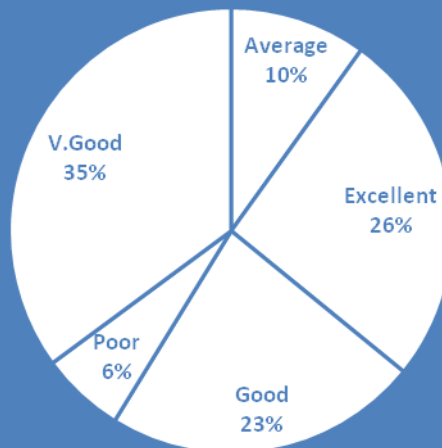
Analysis of the feedback provided by the students on various facilities in the college



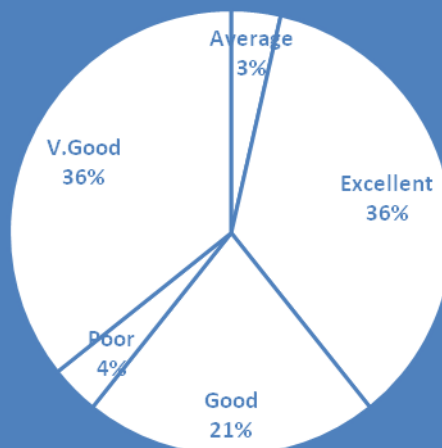
COVERED ON TIME



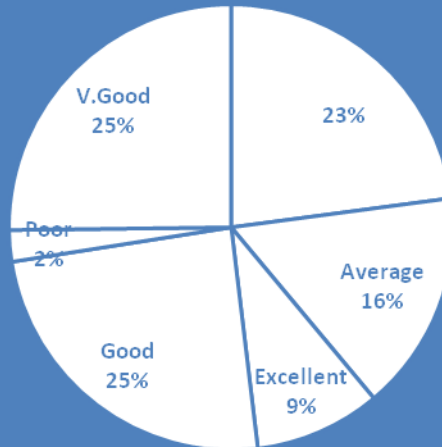
ACADEMIC ASSIGNMENTS



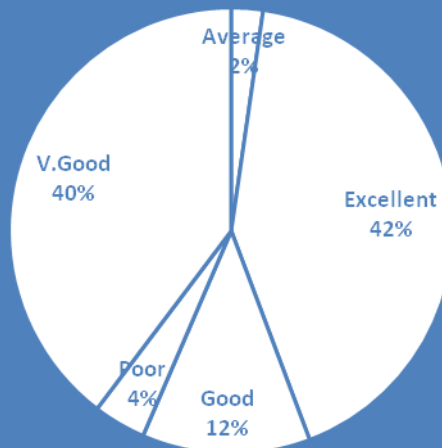
ACADEMIC WORKSHOPS SEMINARS



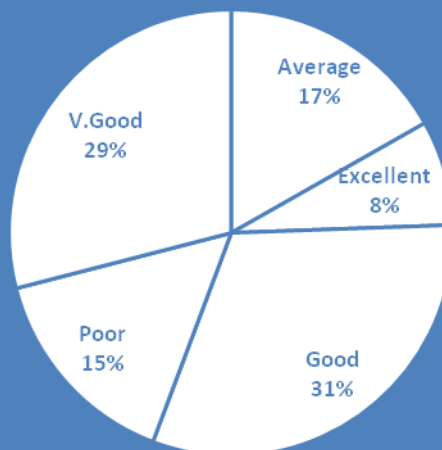
SATISFIED WORKSHOPS SEMINARS



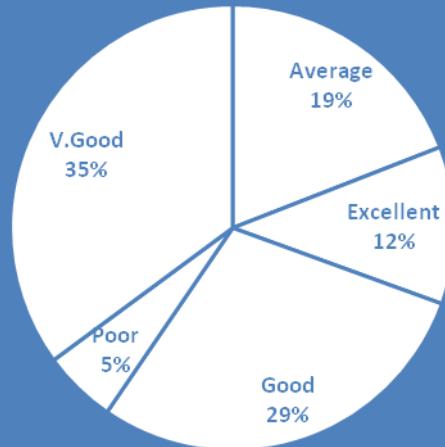
CLASSROOMS CLEANLINESS



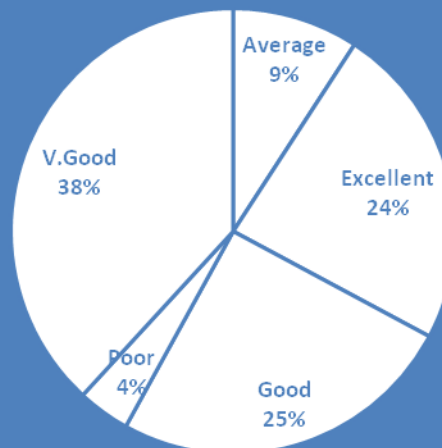
CLASSROOMS PROJECTOR



CLASSROOMS FURNITURE



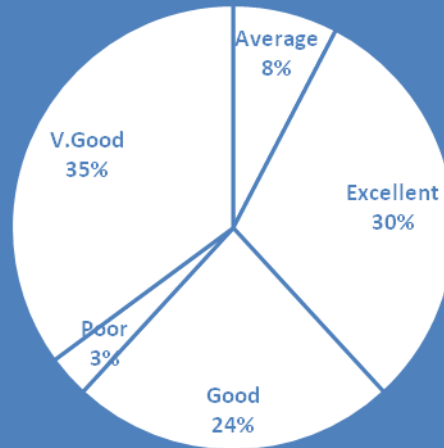
CLASS ROOMS SIZE OF CLASS ROOM



LIGHTING AND VENTILATION



CLASSROOMS SITTING SPACE



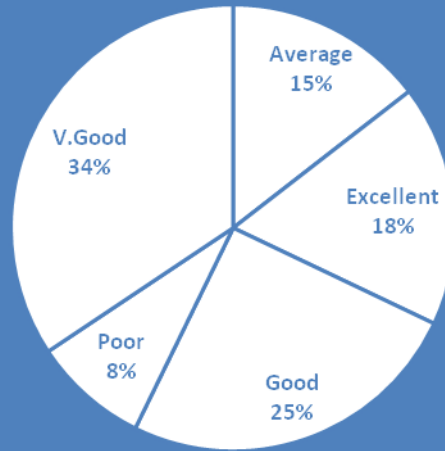
LABS AVAILABILITY



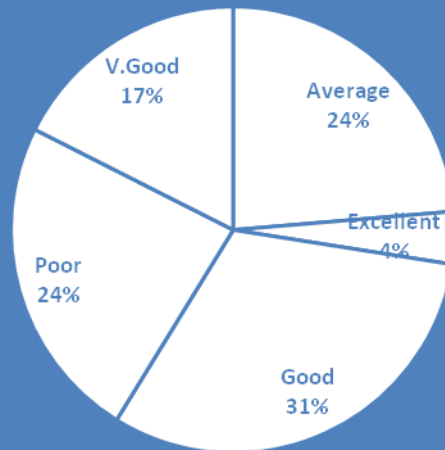
LABS MAINTENANCE



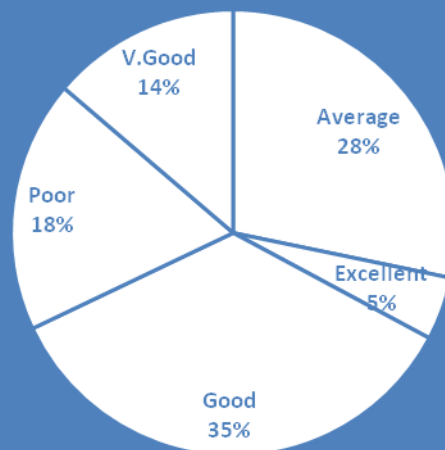
LABS AVAILABILITY OF STAFF



CANTEEN QUALITY



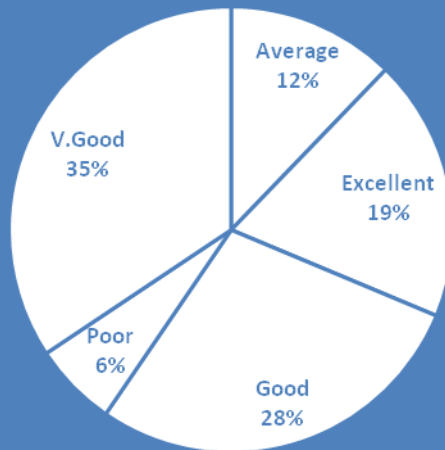
CANTEEN HYGIENE



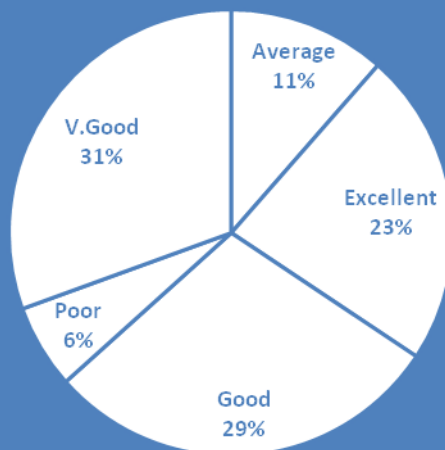
WASHROOMS CLEANLINESS



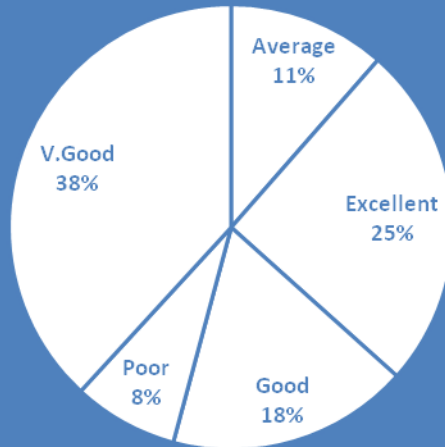
WASHROOMS LIGHTING



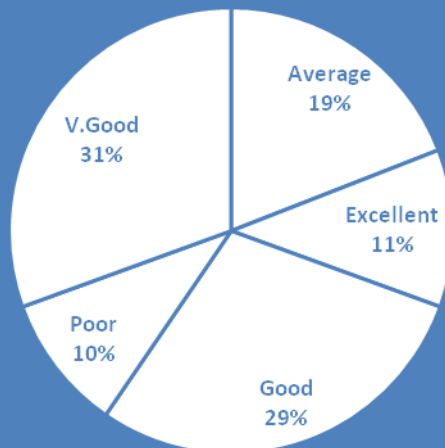
WASHROOMS WATER SUPPLY



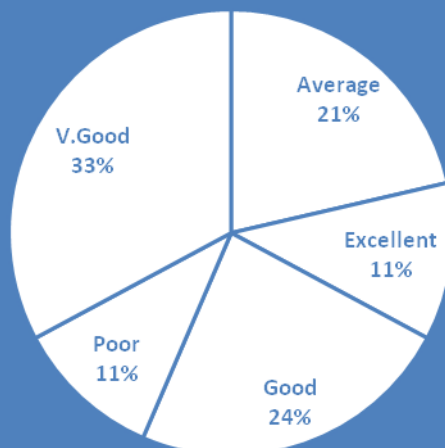
POTABLE DRINKING



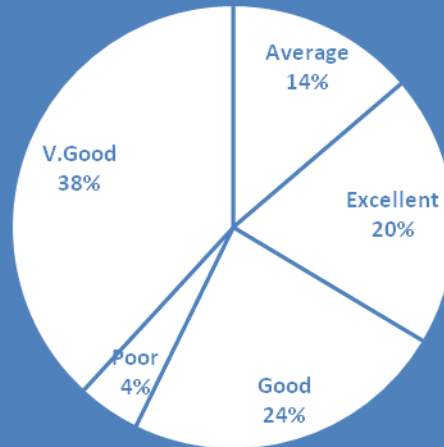
LIBRARY SUBJECT BOOKS



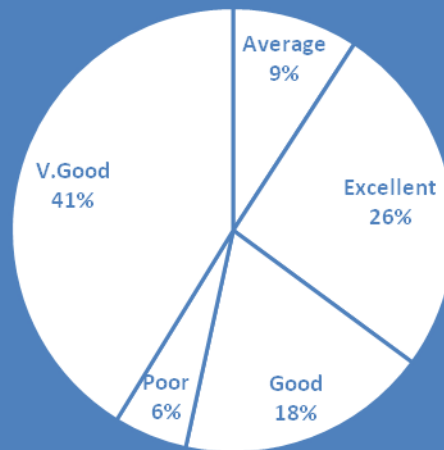
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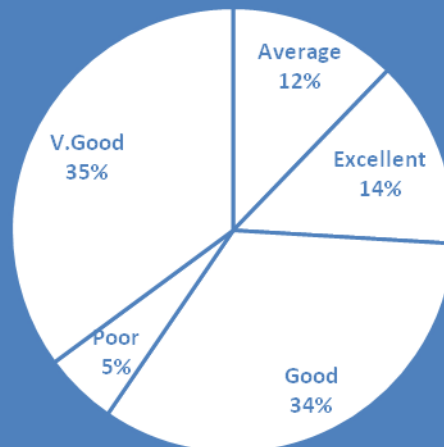
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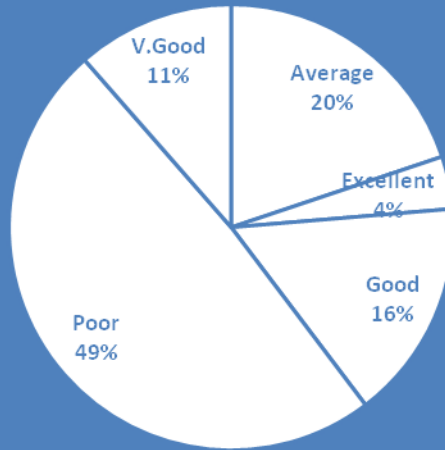
LIBRARY MAGAZINES



LIBRARY JOURNALS



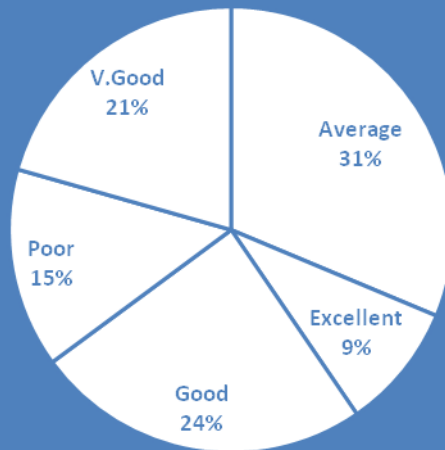
INTERNET WIFI



INTERNET SPEED



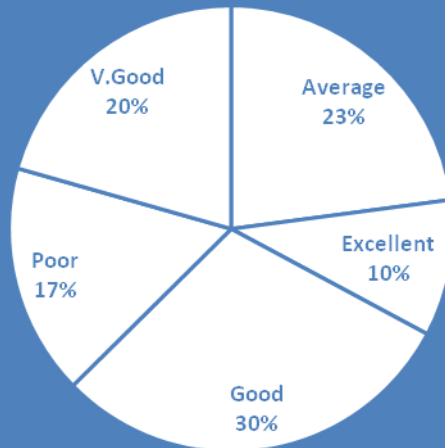
SPORTS OPPORTUNITIES



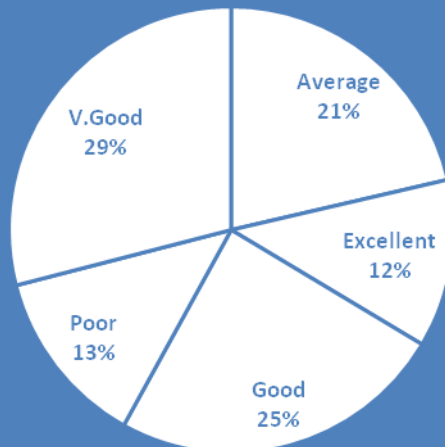
SPORTS SPACE



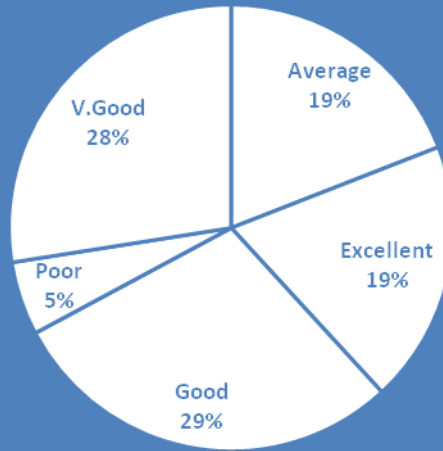
SPORTS SKILLS



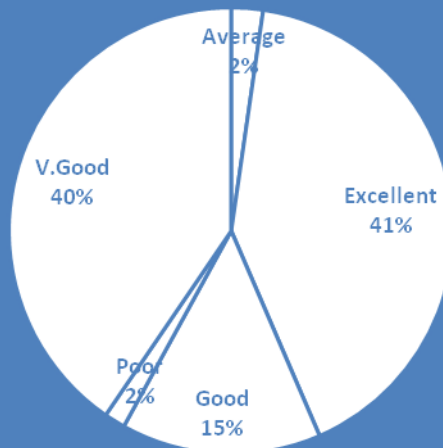
SPORTS EXTRA CURRICULAR



SPORTS FESTIVAL



DISCIPLINE



GRIEVANCE



Annexure V

I.

College has started a certificate Course on Radio Broadcast in association with DUCR (Delhi University Community Radio).

Any undergraduate student studying at Keshav Mahavidyalaya can apply for the certificate course on Radio Broadcasting.

The objective of this course is to impart knowledge related to Radio Broadcasting amongst students & empower them to realize their dream as Broadcasters. The course touches all the aspects of Radio Broadcasting be it “Operational”, Technical” & “Managerial”.

Theoretical & Practical intervention through this course aims at providing a strong base to aspiring Broadcasters. The knowledge gained via this course will help to transform students into professionals so that they can venture in the field of media in general & Radio in particular.

The holistic approach of this course not just focuses on developing broadcasting skills within students but also to groom their overall personality by boosting their confidence & transforming them into desirable candidates in the outside world.

It is expected that after successful completion of the course, various skills such as Writing, Communication, Art of conducting interview, Participation in group discussions etc will enhance to as great extent. Besides this the participants will have a broad perspective towards radio that starts with every single work such as writing scripts, voice over, editing programme, interviewing people, social media management, administration, handling technical equipments, outside broadcasting and popular challenges of radio presenter.

The Course focuses on Technical aspect of Radio Broadcasting, Recording & Editing, Writing for Radio, Radio Feature & Documentary, Radio Reporting, . Radio presenter/ Radio announcer/ Radio jockey, Radio interview/ Radio discussion/ Radio Talk, Conducting workshops (Tour to Delhi University Community Radio), Assignments and their assessment.

II.

The Institute has bagged 15th rank in India by MHRD through NIRF (National Institute Ranking framework). The ranking is based on the following parameters:

- o Teaching, Learning & Resources
- o Research, Professional Practice & Collaborative Performance
- o Graduation Outcomes
- o Outreach activities of the institution
- o Perception of the institution by its stakeholders