



संदर्भ सं.....

दिनांक

Ref. No.: KMV/F-3/6/2017/

Dated: 12.10.2017

MINUTES

A meeting of the Governing Body of the college was held on Monday, the 9th October, 2017 at 4:00 p.m in the office of the Principal.

The following were present:

1	Prof. Prakash Narayan	Chairman, Governing Body
2	Prof. Rita Singh	Treasurer, Governing Body
3	Dr. Neha Sharma	Teacher's Representative
4	Dr. Deepak Srivastava	Teacher's Representative
5	Mrs. Nidhi Sikri	Non-Teaching Representative
6	Dr. Madhu Pruthi	Principal & Member Secretary

1. Draft Minutes of the GB Meeting dated 21.07.2017 were confirmed.
2. The following actions taken by Prof. Prakash Narayan, Chairperson, Governing Body for smooth functioning of the college were reported, recorded and approved:
 - (i) Grant of Sabbatical Leave to Dr. V.K. Sharma, Associate Professor, Department of Electronics w.e.f 15.11.2017 and engagement of Ad-hoc teacher in lieu of his leave w.e.f 01.01.2018.
 - (ii) Grant of Withdrawal out of P.F Account to the following employee:
 - (1) Mr. Shiv Narain - Rs. 3,00,000/-
Assistant, Admn. Section
 - (iii) Permitting engagement of one MTS (on contractual basis) for Staff Room.

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3. The following actions taken by the Principal for smooth functioning of the college were reported, recorded and approved.

- (I) Appointment of the following teachers on ad-hoc basis at a minimum of the appropriate pay band of Rs. 15600-39100+AGP 6000 in the respective departments as per University guidelines.

S. No.	Name of the Lecturer	Department	Date of Joining	Upto
1	Ms. Astha Kanjlia	Management Studies	20.07.2017	19.10.2017
2	Ms. Kritee Manchanda	Management Studies	20.07.2017	19.10.2017
3	Dr. (Ms.) Nomita Sharma	Management Studies	20.07.2017	19.10.2017
4	Dr. R.S. Rajpurohit	Commerce	20.07.2017	19.10.2017
5	Mr. Hemant Yadav	Commerce	20.07.2017	19.10.2017
6	Dr. (Ms.) Anjalika Solanki	Commerce	20.07.2017	19.10.2017
7	Mr. Kunal Kumar	Commerce	20.07.2017	19.10.2017
8	Ms. Namita Padhy	Commerce	20.07.2017	19.10.2017
9	Ms. Prama Vishnoi	Commerce	20.07.2017	19.10.2017
10	Ms. Monu Chauhan	Commerce	20.07.2017	19.10.2017
11	Ms. Ruchi Goyal	Commerce	20.07.2017	19.10.2017
12	Ms. Snehlata Rana	Commerce	20.07.2017	19.10.2017
13	Ms. Nidhi Aggarwal	Commerce	28.07.2017	27.10.2017
14	Mohd Tariq Azizy	Commerce	28.07.2017	27.10.2017
15	Ms. Anjali Saini	Commerce	07.09.2017	06.12.2017
16	Ms. Astha Goyal	Computer Science	20.07.2017	19.10.2017
17	Ms. Rochana Chaturvedi	Computer Science	20.07.2017	19.10.2017
18	Ms. Nidhi Passi	Computer Science	20.07.2017	19.10.2017
19	Mr. Sumit Kumar Baberwal	Computer Science	20.07.2017	19.10.2017
20	Dr. Sumit Kumar Agarwal	Computer Science	20.07.2017	19.10.2017
21	Dr. (Ms.) Namita Aggarwal	Computer Science	20.07.2017	19.10.2017
22	Mr. Sudhir Kumar Gupta	Computer Science	20.07.2017	19.10.2017

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23	Ms. Jyoti Kumari	Computer Science	20.07.2017	19.10.2017
24	Mr. Rakesh Kumar	Computer Science	20.07.2017	19.10.2017
25	Mr. Pradeep Kumar	Computer Science	20.07.2017	19.10.2017
26	Mr. Anand	Computer Science	20.07.2017	19.10.2017
27	Ms. Rashmeet Kaur Chawla	Computer Science	26.07.2017	25.10.2017
28	Ms. Kanishka	Computer Science	27.07.2017	26.10.2017
29	Mr. Manish Kumar	Computer Science	27.07.2017	26.10.2017
30	Ms. Disha Garg	Computer Science	27.07.2017	26.10.2017
31	Mr. Arun Agarwal	Computer Science	27.07.2017	26.10.2017
32	Mr. Himanshu Kushwah	Electronics	20.07.2017	19.10.2017
33	Mr. Anil Sethi	Electronics	20.07.2017	19.10.2017
34	Dr. (Ms.) Jyoti Bansal	Electronics	20.07.2017	19.10.2017
35	Mr. Prashant Kumar	Electronics	20.07.2017	19.10.2017
36	Mr. Nitin Kumar	Electronics	20.07.2017	19.10.2017
37	Mohd. Rafeeqe CK	English	20.07.2017	19.10.2017
38	Ms. Richie Aggarwal	Mathematics	20.07.2017	19.10.2017
39	Ms. Vandana Verma	Mathematics	20.07.2017	19.10.2017
40	Ms. Rajat Arora	Mathematics	20.07.2017	19.10.2017
41	Dr. Ram Chander Verma	Mathematics	20.07.2017	19.10.2017
42	Mr. Panjabi Singh	Mathematics	20.07.2017	19.10.2017
43	Dr. Subedar Ram	Mathematics	20.07.2017	19.10.2017
44	Mr. Pushpendra Kumar	Mathematics	20.07.2017	19.10.2017
45	Ms. Deepti Aggarwal	Mathematics	20.07.2017	04.08.2017
46	Dr. Ravi Kumar	Mathematics	26.07.2017	25.10.2017
47	Mr. Gagandeep Longiany	Physics	20.07.2017	19.10.2017
48	Dr. (Ms.) Smita Korpall	Physics	20.07.2017	19.10.2017
49	Ms. Neha Yadav	Physics	20.07.2017	19.10.2017
50	Ms. Neeru Sehdev	Physics	20.07.2017	19.10.2017
51	Mr. Ravi Prakash	Physics	20.07.2017	31.07.2017
52	Dr. (Ms.) Savvi Mishra	Physics	10.08.2017	Resigned on 25.08.2017
53	Ms. Harshita Khandelwal	Physics	01.09.2017	30.11.2017
54	Ms. Vandana Gambhir nee Chopra	Psychology	20.07.2017	19.10.2017

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55	Ms. Shailja Rana	Psychology	20.07.2017	19.10.2017
56	Ms. Swati Jain	Psychology	20.07.2017	19.10.2017
57	Dr. (Ms.) Komal Chandiramani	Psychology	20.07.2017	19.10.2017
58	Ms. Geetanjali Sageena	EVS	20.07.2017	19.10.2017
59	Mr. Virender Yadav	Hindi	20.07.2017	19.10.2017

(II) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Karamveer	01.08.2017	Rs. 11000/-	MTS (Ground Man)	6 Months
2	Mr. Amit Kumar	10.08.2017	Rs. 15800/-	Jr. Assistant	6 Months
3	Mr. Santosh Kumar	28.07.2017	Rs. 11000/-	MTS	6 Months
4	Mr. Shakeel Ahmed	13.07.2017	Rs. 11000/-	MTS	6 Months
5	Mr. Mohit	22.08.2017	Rs. 11000/-	MTS	6 Months
6	Ms. Anju Tyagi	14.07.2017	Rs. 21000/-	Warden	6 Months
7	Mr. Sanjay Kumar S/o Sh. Bhawani Ram	18.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months
8	Mr. Lovkesh	22.08.2017	Rs. 11000/-	MTS	6 Months
9	Mr. Akhilesh Kumar	24.08.2017	Rs. 15800/-	Lab. Assistant (Comp. Sc. Deptt)	6 Months
9	Mr. Ajay Kumar Mandal	27.07.2017	Rs. 11000/-	MTS (Ground Man)	6 Months
10	Ms. Baby	04.10.2017	Rs. 15070/-	Lady Attdt.	6 Months

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11	Mr. Abhishek	25.09.2017	Rs. 11000/-	MTS	6 Months
12	Mr. Arun Shehrawat	26.07.2017	Rs. 11000/-	MTS (Ground Man)	6 Months
13	Mr. Deepak Mathur	26.07.2017	Rs. 11000/-	MTS – Lab. Attendant	6 Months,

(III) Grant of three advance increment to Dr. Ashish Bansal, Assistant Professor, Department of Mathematics in lieu of completing Ph.D during service w.e.f 29.08.2017.

(IV) Grant of Child Care Leave to the following Non-Teaching staff :

S.No.	Name	Period		Total leave applied
		From	To	
1	Ms. Neetu Sharma Office Attendant	05.09.2017	20.09.2017	16 Days
2	Ms. Anuradha Chadha Senior Technical Assistant	15.09.2017	25.09.2017	11 Days
3	Ms. Pooja Batra Lab. Attendant	11.09.2017	14.09.2017	04 Days

(V) In Granting Maternity Leave to Ms. Chetna, Assistant Professor, Department of Physics from 08.09.2017 to 06.03.2018 = 180 days.

4. Recommendations/ Minutes of PF Committee Meeting dated 09.10.2017 were reported, recorded and confirmed.
5. Notification No: Estab.II(i)/012/2007/08/1134/14696 dated 21st August, 2017 received from University of Delhi regarding revision of rates of consolidated salary of the employees working on contractual basis in the University w.e.f 01.07.2016 was reported, recorded and confirmed.

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6. Enhancement of salary to Warden, Girls Hostel in the absence of any notification from University of Delhi was deliberated upon. The GB unanimously resolved to enhance the salary slab of warden from Rs. 20000 – 25000 to Rs. 25000- 30000 and permitted new salary of Warden from Rs. 21000/- to Rs. 27000/- w.e.f 01.10.2017. The GB also granted permission an annual increment of Rs. 1000/- per year to Warden.
7. A Budget of Rs. 1,39,000/- submitted by Department of Management Studies for organizing CEO'17 event on 11th October, 2017 was reported, recorded and approved.
8. The Governing Body permitted an additional budget of Rs. 50,000/- from appropriate college fund to Department of Electronics of college for organizing a 2 days' National Level Faculty Development Programme on "Embedded System Design Using AVR and Digital System Design Using Programmable Logic Devices" on 1st November, 2017.
9. The Governing Body approved purchase of chairs and podium from GeM Website or Tihar Jail (if permissible) from College Development Fund for use of teachers in classroom.
10. The Governing Body approved purchase of Chairs and Centre Tables from GeM Website or Tihar Jail (if permissible) from College Development Fund for use in Auditorium.
11. Letter dated 26.05.2017 received from office of Joint Registrar College, University of Delhi for installation of a Sanitary Napkin Vending Machine was reported, recorded and approved.

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12. The proposal for purchase of two Sanitary Napkin Disposable Machines (one for college and one for Girls Hostel) was reported. The house requested a Demo in the first instance before it could be considered for purchase.
13. Successfully organization of Fresher Party and Anti Ragging Awareness programme in the college on 6th September, 2017 and 18th September, 2017 were reported and recorded.
14. The recommendation of IQAC of college to sign a MOU with M/s Prowisdom Growth Private Ltd. was reported and recorded. The Chairman read the recommendations of members of IQAC and presently requested to put it on hold. The request of Principal to Chairman and Treasurer of GB to become a part of IQAC Committee was graciously accepted by both of them.
15. The Governing Body did not approve the College to collect fees through ICICI Bank or paytm rather it asked the principal to vigioricity follow with college parent bank.
16. A letter No: KMLSA/2K17/09 dated 28.09.2017 received from President Keshav Mahavidyalaya Laboratory (Tech.) Staff Association regarding deduction of monthly contribution of KMLSA member through monthly salary paid to them w.e.f Sept., 2017 was reported. The Governing Body did not accept the request for monthly deduction from salary of KMLSA member.
17. M/s SSR & Co. (FR No. 019899N) engaged by college for auditing internal audit of college for the financial year 2016-17 was reported, recorded and approved.

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18. A letter No: GM(T)/Solar/F-6/2017-18/74 dated 06.07.2017 received from Manager (T), Solar IPGCL, Rajghar Power House Complex, New Delhi – 110002 regarding implementation of Solar PV plant on rooftops of DU Colleges Funded by GNCTD was reported and recorded.
19. A request of college for availing bulk SMS facility for spread of information to students and their parents was reported, recorded and approved. The Hon'ble Chairman directed the college to follow office procedure in this regard and permitted the college to gather information from the Director, School of Open Learning for the same.
20. The college requested to purchase Complete Management Software (CMS) for college use. This software will help to manage all the data of students and staff and in better management of Administration, Accounts and Library services/work. The Governing Body members in principle approve purchase of Complete Management Software and suggested to form a sub-committee for the procedure of same consisting of teacher, student and staff members.
21. The Governing Body allowed the college to purchase Bio-metric Machines for college and Girls Hostel from College Development Fund and Hostel Fund respectively.
22. A letter No.: Estab.-I/051/D.A/2009/04/2016/327 dated 5th October, 2017 received from Joint Registrar (Estab. – N.T) regarding enhanced rate of Dearness Allowances applicable w.e.f. 01.07.2017 was reported, recorded and approved to be implementd.

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Addendum

1. Receipt of two letters No.: CB-II/260/New Courses/FSS/223 dated 07/21.07.2017 from Assistant Registrar (Colleges), University of Delhi, Delhi – 110007 regarding Introduction of new courses was reported and recorded. The GB members were informed about request for introduction of B.Sc (H) Anthropology and Forensic Science was also reported. The GB inform the college to get the inspection done by respective department for introduction of course and to write to Dean of Colleges for introduction of B.Sc (H) Forensic Science course.
2. Receipt of letter No.: CB-II/330/Misc./KMV/2017/435 dated 21/28.09.2017 from Joint Registrar (Colleges), University of Delhi, Delhi – 110007 regarding Transfer of Rs. 12,75,250/- as fee collected from 2808 candidates who applied for post of Assistant Professor vide Advt. No: KMV/001/2015 dated 30.11.2015 was reported and recorded. They allowed the college to refund the fee to candidates as per direction of University of Delhi.
3. Appointment of Dr. Kanupriya Goswami, Associate Professor, Department of Physics as New Bursar of the college w.e.f 01.10.2017 for a period of one year was reported and recorded.

The meeting ended with a vote of thanks to the chair.

Sd/-

(Dr. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

Chairman,
Governing Body