

केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)
एच-4-5 जोन, पीतमपुरा, दिल्ली-110034
Keshav Mahavidyalaya
(UNIVERSITY OF DELHI)
H-4-5 Zone, Pitampura, Delhi-110034

Leave Application Form

Name

Designation Department.....

Kind of leave applied
(Casual/Compensatory/R.H./Maternity/Paternity/Duty Leave/Academic)

Period of leave : from to..... (no. of days =)

Reason :

Address during leave :

Date of applying :

Recommendation : TIC/Section Head/Librarian

Signature of Applicant

Department

(Casual/Compensatory/R.H./Maternity/ Paternity/Duty Leave/Academic)	Availed	Due	Applied for	Balance
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Entered in leave Register on Page No. :

No CL due, EOL (Leave without pay) for :

Submitted for consideration

Sanctioned

Section Officer

Dealing Asstt.

Principal