

KESHAV MAHAVIDYALAYA



The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

Part – A

I. Details of the Institution

1.1 Name of the Institution

KESHAV MAHAVIDYALAYA

1.2 Address Line 1

H-4-5 Zone,

Address Line 2

Pitampura

City/Town

New Delhi

State

Delhi

Pin Code

110034

Institution e-mail address

principal@keshav.du.ac.in

Contact Nos.

011-27018805

Name of the Head of the Institution:

Dr. Madhu Pruthi

Tel. No. with STD Code:

011-27018805

Mobile:

09811017002

Name of the IQAC Co-ordinator:

Dr. Priti Sehgal

Mobile:

09312260656

IQAC e-mail address:

kmviqac@keshav.du.ac.in

1.3 NAAC Track ID

DLCOGN21626

1.4 NAAC Executive Committee No. & Date:

EC(SC)/12/A&A/44.1 dated 19-2-2016

1.5 Website address:

keshav.du.ac.in

Web-link of the AQAR:

keshav.du.ac.in/AQAR2016-17.doc

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.01	2016	5 years w.e.f. Feb. 19' 2016 upto Feb. 18' 2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

1st April 2016

1.8 AQAR for the year (*for example 2010-11*)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ Not Available _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF DELHI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

N/A

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7+1(co-ordinator)"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1+1(Chairperson-Principal)"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="2 (complete committee meetings) + 7(meetings of sub-committee of faculty)"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text"/>
Non-Teaching Staff Students <input type="text"/>	Alumni <input type="text"/> Others <input type="text" value="7 (sub-committee of faculty)"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Proposed & Implemented the distribution of detailed institutional plan (semester wise)
- Instituted program wise result analysis for every semester
- Devised improved Student Feedback Form and Parental Feedback Form
- Promoted awareness about Environmental Health Hazards
- Proposed SMS facility for disseminating information to Students/Alumni/ Parents
- Proposed the constitution of Research Committee to promote research
- Proposed for the constitution of Entrepreneurship Development Cell
- Proposed the constitution of committee to improve industry interaction

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Achievements
<ul style="list-style-type: none"> • Proposed & Implemented the distribution of detailed institutional plan (semester wise) • Instituted program wise result analysis for every semester • Devised improved Student Feedback Form and Parental Feedback Form • Promoted Environmental Health Hazards • Proposed SMS facility for disseminating information to Students/Alumni/ Parents • Proposed the constitution of Research Committee to promote research • Proposed for the constitution of Entrepreneurship Development Cell • Proposed the constitution of committee to improve industry interaction 	<ul style="list-style-type: none"> • Instructions plan is distributed to the students in the beginning of every semester. • Year wise Result analysis is carried out details attached in Annexure II. • Devised form attached in Annexure III. • A talk was conducted with Women Development Cell (WDC) on environment & health hazards. • In process

* University Academic Calendar attached as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The report will be placed in forthcoming governing body meeting for necessary action and will be uploaded on website.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	9	NIL		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2(French & German)
Others			1(Radio Broadcasting)	
Total				
Interdisciplinary	9		1	2
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Feedback Analysis attached as Annexure IV

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

University of Delhi's NCWEB (Non Collegiate Women's Education Board) centre started in the college .

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	26	21	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

33

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
47	53	NA	NA	NA	NA	NA	NA	NA	NA

2.4 No. of Guest and Visiting faculty and Temporary faculty

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	14	01
Presented papers	8	3	
Resource Persons			01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Round the clock Wi-Fi enabled Campus of the college
- Overhead Projectors installed in every classroom
- Continuous Evaluation of the students learning through assignments/presentation and tests
- Open-Ended Research Assignments focused on application of science rather than theory help inculcate critical thinking, creativity and scientific temper.
- Online submission and grading of assignments by some of departments
- Role play, Presentations and Business Case Studies Empirical Projects, some departments Industrial visit by
- Field research, movie analysis etc.

2.7 Total No. of actual teaching days

185 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

On the spot problem solving assignment in groups .
Continuous evaluation of the student throughout the semester through Routine and open book tests, objective tests, Topical projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

17

2.10 Average percentage of attendance of students

53.43%

2.11 Course/Programme wise distribution of pass percentage : (2015-16)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I* %	II %	III %	Pass %
B.Com(H)	156	15.38	73.08	17.31	5.76	96.15
B.Sc.(H) Physics	44	38.63	81.82	9.09	0	90.91

B.Sc. Physical Science	Nil	Nil	Nil	Nil	Nil	Nil
B.Sc.(H) Maths	52	51.92	78.85	19.23	0	98.08
B.Sc. (G) Mathematical Sciences	Nil	Nil	Nil	Nil	Nil	Nil
BA(H) Psychology	26	23.08	96.15	0	0	96.15
BMS	59	38.98	79.66	15.25	1.69	96.6
Certificate course in German	30	16.67	46.67	33.33	0	80
Certificate course in French	24	8.33	54.17	33.33	0	87.50

* I % division also includes Distinction %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC does result analysis to monitor the teaching learning process
- Continuous Evaluation (CE) as prescribed by the university is being followed in the college and the present ratio of the CE to end term examination is 25:75

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	03
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	62
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	15	Nil	04
Technical Staff	17	22	Nil	16

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To promote research climate in the institution, a proposal has been made to form a research committee.
- Faculty and students were encouraged to undertake major/ minor research projects.
- Faculty was encouraged to open student chapters with subject related organizations such as SPI, Oracle etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			
Outlay in Rs. Lakhs	7.5			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	8	
Non-Peer Review Journals		1	1
e-Journals	5		
Conference proceedings	7	1	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects	4 no: 1 yr	DU	15 L	15 L
Industry sponsored				
Projects sponsored by the University/ College *	4 no. : 1 yr	DU	15 L	15 L
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			15 L	

* 1. KM-301: Analysing the influence of product harm crises (Maggi Noodle revelation) on consumer buying behaviour : A systematic survey base study and creative awareness among cosumers about basic Adulteration Testing methods.

2. KM-302: Developing Virtual Application to manage academic stress and anxiety among college students.

3. KM-303: Community Radio Executive.

4. KM-304: Design of device to control emissions of Sox & Nox.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this _____ year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
2	1		1			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:
University level State level
National level International level

3.22 No. of students participated in NCC events: NA
University level State level
National level International level

3.23 No. of Awards won in NSS: NIL
University level State level
National level International level

3.24 No. of Awards won in NCC: NA
University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="44"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="9"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

A. ROTARACT CLUB

REPORT

1. GREEN REVOLUTION:

Green revolution (the tree plantation drive) was organised and held in every Rotaract district from 1st – 7th July, 2016. Members from our club participated in the event and they achieved the target of planting 600 saplings in three different locations

2. POLIO RALLY:

On 24th October 2016, the members of Rotaract club of Keshav Mahavidyalaya volunteered to be a part of World Polio Day grid formation at Hindu College. The volunteers from the club actively undertook various responsibilities to ensure the smooth working of the event.

3. K2K CYCLING EVENT:

Rotary District along with Rotaract District organized K2K - Kashmir to Kanyakumari, Cycling Rally for . This Cycling Rally, was the first of its kind on a national platform for all the cyclists and other people. It was an event that was conducted with the main motive of promoting national intergration. The members of Rotaract Club of Keshav Mahavidyalaya actively participated in this event.

4. DIWALI CELEBRATION:

Happiness is widened when you spread it whole-heartedly and festival season is the best time to give and take love. So, the Rotaract club of planned a visit to Sparsh: a school for special children at Rohini Sector-5, on 28 October, 2016. The Rotaractors celebrated the festival with the children enthusiastically by giving away gifts singing and dancing along with them.

5. BOOK DONATION DRIVE:

"Books are uniquely portable magic" -Stephen King

Rotaract Club of Keshav Mahavidyalaya came up with an initiative to spread the love through books. In this regard a Book Donation Drive was held in the college premises from 31.01.17 -10.02.17. The books so collected were donated in the orphanages.

6. SAKSHAM: THE LITERACY PROJECT

Saksham-the literacy project, initiated by the Rotaract club of Keshav Mahavidyalaya, aims at empowering the youth through computer training programs. It's a ten week project emphasizing on a practice to make a difference in the lives of people, helping them pave a way to keep up with the fast moving technological world. It's been conducted at Aashima Foundation, an NGO at Deepali chowk being run in association with TDPL. Students from our club daily visited the NGO in group of five to six to teach the children basic of computers.

7. WALK FOR LIFE

Walk for life, a cancer awareness programme was organized on 5th february, 2017. It was the tenth annual walk-a-thon Walk for life creates awareness about cancer, promotes a healthy lifestyle, raises fund for the care of people with cancer and honor those battling cancer.

The members of RCKMV participated in it enthusiastically and there was a decent number of participants. Such an event helps in increasing the cognizance of not only the members but also the entire society. RCKMV was obliged to be associated with such a good cause.

8. DISTRICT CONFERENCE

The ROTARACT DISTRICT CONFERENCE - SANGATHAN , was held by our ROTARACT DISTRICT – 3011 on 12th February 2017. In the event all the Rotaract clubs of our district participated and presented their 8 months club report of this tenure . The members from our club actively participated in the conference.

B. GENDER SENSITIZATION INITIATIVES

In order to promote gender equality in our institution and as per UGC directives two gender champions were appointed in our college w.e.f 1st March 2017 after a due selection process.

The gender champions conducted the following activities :

1. Gender Sensitization Booth, during College's Annual Festival Tryst on 30th March 2017, where about 200 students pledged to encourage and support gender equality.
2. Gender Equality Poster Making Competition on 6th April 2017.

C. WOMEN'S DEVELOPMENT CELL

1. WDC and Internal complaints Committee of the college collaborated with the Delhi Legal services Authority (DLSA) to organize a self-defense training program for women safety on January 23, 2017. The eminent speaker included Mr. Dharendra Rana, Secretary, DLSA-North and Mr. Rishi Pal, DCP-Outer District .

2. Under Women Development Cell and Internal Quality Assurance Cell , the academic year 2016-17 witnessed an enlightening talk on "Environmental Pollutants and Health Hazards" by Prof. Rita Singh, Department of Zoology, University of Delhi on February 27, 2017.

D. PRAKRITI : THE ENVIRONMENT CLUB

- Action based activities like tree plantation and a composting pit created for procuring organic manure.
- An herbal garden is made within the premises of the college. Herbal saplings planted and watered regularly.
- Promotion of ethos of conservation of water by minimizing the wastage of resources.

E. NSS

The following activities have been conducted at Keshav Mahavidyalaya in the academic year 2016-17.

- Pledge on 'Rastriya Ekta' on 31st October, 2016.
- Run for Unity event by NSS Volunteers on 1st November 2016.
- Screening of Documentary film on the theme 'Unity' on 2nd November 2016.
- Street play on 'Unity' by NSS Volunteers on 3rd November, 2016.
- Most Creative slogan contest on the Unity Theme on 4th November, 2016.
- Essay Writing on "Relevance & Importance of Sardar Patel in Today's India" on 5th November, 2016.
- Celebration of National Voter Day by taking the pledge of voting by the staff members and students on 25th January, 2017.
- Celebration of National Youth Day on 12th January, 2017.
- Self Defence Programme for girls in collaboration with the Delhi Police on 15th February, 2017.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.63 acres			
Class rooms	34			
Laboratories	16			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		4 (Cross trainer, Treadmill, High pulley, Recumbent	Govt. of NCT Delhi	

		Bike with display.)		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs 389547/-		
Others				

4.2 Computerization of administration and library

- Administration and Accounts Departments are fully computerized
- Library is fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books Reference Books			1051	5,49,524	24970 69 Books has been write-off (out of 23919) till date.	73,19,927.95 Amount of write-off books = 16670
e-Books	e-Books provided by Delhi University Library System through internet.					
Journals	Journals provided by Delhi University Library System through internet.					
e-Journals	e-Journals provided by Delhi University Library System through internet.					
Digital Database	Digital Database provided by Delhi University Library System through internet.					
CD & Video	More than 710 CDs/DVDs issued to various departments.	These CDs and DVDs are acquired free with books and magazines	More than 30 CDs / DVDs added in 2016-17 which are issued to various departments.	These CDs and DVDs are acquired free with books and magazines.	More than 740 CDs/ DVDs issued to various departments from 1994 to 2017.	These CDs and DVDs are acquired free with books and magazines.
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	334 desktop + 51 laptop	8	Wi-fi connectivity in college	2 (in library for teachers and students)	-	2 (Administrative and accounts)	10	
Added							2 (Hindi , EVS)	
Total	385						12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- A Workshop was organized for teaching capital line software to the students which gave exposure to the financial database of Companies and methods of querying and extracting information from it.
- A workshop on SPSS and Excel was also organized.
- An FDP on R software was also organized.
- A two day workshop was organized on Andriod App development.
- A one day workshop was organized on recursion for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	231266/-
ii) Campus Infrastructure and facilities	35541/-
iii) Equipments	
iv) Others	
Total :	266807/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has been organizing various workshops for the benefit of students and raising awareness of various issues related to environment, gender etc. It plans to also directly involve the student community in quality enhancement initiatives by creating a body of students to share the efforts for improving the quality of student life. It plans to initiate a mentoring programme also this year to strengthen the bond and interaction between the students and improve student services.

5.2 Efforts made by the institution for tracking the progression

The Alumni Committee has initiated efforts to track the progression by initiating online registration and updation of alumni details. The departments have created google groups to be in touch with students. The Department of Management Studies continuously tracks students' progression with respect to Higher Education and Placements with the help of a google-form created separately for each batch and is shared with them. Google-groups have been created for every batch and it helps the department to stay in touch with them. The responses are collected through the students' stay in college (3 years). The students are also provided with an option to update their details whenever required.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1756			

(b) No. of students outside the state

520

(c) No. of international students

11

No	%
1197	68%

Women

No	%
559	32%

Last Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
772	244	76	427	24	1559 (including 16 foreign students)	943	268	70	447	17	1745 + 11(Inter-national)

Demand ratio 53805: 507::106:1

Dropout % approx 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

For aiding students for competitive examinations, books for preparing for competitive exams are maintained in the library. Personal one to one guidance is provided by the faculty to guide the students for competitive exams. Workshops on handling interviews ,guestimates etc. are organized from time to time.

No. of students beneficiaries

All Final year students. Approx. 500 students

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

***MBA through other entrance exams and from Foreign Universities, ICICI Bank PO Programme, M.Com.**

5.6 Details of student counselling and career guidance

The College Placement Cell (CPC) provides career guidance in the area of higher studies, internships and full-time placements. Apart from final placements, it arranges internship opportunities. TCS also offered “Open Ignite”, an employment opportunity in the form of web-based learning platform to the students from Department Computer Science. It helps the science students to launch their career, by improving their chances of being employed.

The Placement cell in 2016-17 continued to help students assess their skills along with providing them access to opportunities. To continue working towards this goal, the cell collaborated with Aspiring Minds and organised AMCAT, a computer adaptive test that measures job applicants on critical areas like communication skills, logical reasoning, quantitative skills and job specific domain skills.

The Department of Psychology runs a counselling Cell ‘Çounslenza’ to aid students on various issues academic or otherwise. Certificate programmes in German, French and add on course in Radio Broadcasting for the students have been initiated to provide students an opportunity to explore the areas and consider them as future career options. Guest talks on stock markets etc. are organized to apprise students on careers in these fields.

No. of students benefitted

300-400 approx. (all 200 registered for placements and final year and other students)

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	120	nil	L&T constructions-1 S&P Global-6 Navig8-1 Hitachi-1 John Jacobs-0 Ken Research-0 IIM jobs-0 ZS Associates-4 Total: 13

5.8 Details of gender sensitization programmes

In order to promote gender equality in our institution and as per UGC directives two gender champions were appointed in our college w.e.f 1st March 2017 after a due selection process. The gender champions conducted the following activities :

- Gender Sensitization Booth, during College's Annual Festival Tryst on 30th March 2017, where about 200 students pledged to encourage and support gender equality.
- Gender Equality Poster Making Competition on 6th April 2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	16	Rs. 76500/-
Financial support from government. (DU) And Ministry of Science and Technology (Inspire Scholarship)	12	Rs. 166000/-
Financial support from other sources.		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION:

To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;

To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;

To encourage self-evaluation, accountability, autonomy and innovations in higher education;

To undertake quality-related research studies, consultancy and training programmes, and

To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Several Faculty members actively participate as University Examiners for framing the question papers and also serve as head examiners.

6.3.2 Teaching and Learning

- Highly qualified and dedicated faculty
- Well-equipped library.
- Wi-fi enabled Campus
- Use of power-point presentations and other interactive methods
- Presentations by students on relevant topics
- Workshops for hands-on experience
- Case studies
- Empirical projects
- Competitive events held with relevant themes, during departmental fests
- Talks by experts in their respective fields
- Problem based learning
- Field research and Industrial visits
- Feedback from outgoing students
- Result Analysis to improvise teaching learning process
- Teaching plan distributed to students at the onset of every semester

6.3.3 Examination and Evaluation

- Continuous evaluation is done throughout the semester through test, assignments, projects and presentations.
- End semester examination is conducted as per university norms.
- Internal Central monitory committee and departmental moderation committee ensure that Internal Assessment is done as per university norms.

6.3.4 Research and Development

- The college faculty's research proposals were selected for Innovation Projects sponsored by the University. 4 (four) Projects were approved this year.
- Several faculty members are involved in their research work and pursuing their Ph.D.
- Four faculty members are Ph.D. guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College campus of an area of 10.63 acres
- Available rooms – 34 classrooms, 16 labs
- 1 Seminar hall, 1 Auditorium, and 1 Amphitheatre are also available
- Big library with 22967 books with new books added every year
- E-books, e-journals, and journals made available by Delhi University Lib System through Internet
- Digital database also provided by DU Lib System
- More than 670 subject-related CDs and DVDs are also available with most of them being issued to the departments.

6.3.6 Human Resource Management

Administrative office is supportive and provides necessary help to faculty and students

6.3.7 Faculty and Staff recruitment

As per UGC and University guidelines

6.3.8 Industry Interaction / Collaboration

Students of BMS, Computer Science, and Psychology have industry interaction on a regular basis

6.3.9 Admission of Students

As per University Norms

6.4 Welfare schemes for

Teaching	Keshav Mahavidyalaya Credit and Thrift Society is a welfare society for both Teaching and Non teaching members which helps in management of savings and giving financial assistance/loans to members on easy terms.
Non teaching	
Students	Financial aid Committee of the college provides the needy students financial help to aid them in their studies by buying books , covering expenses for tuition etc. in 2016-17 Rs. 76500 were given to 17 students to meet their expenses for Education.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

(2015-16)

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	NAAC		
Administrative			Yes, Stock verification is done across departments, library and administrative office	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N A

6.11 Activities and support from the Alumni Association

- In the process of gathering information for the Alumni Association
- Efforts are being made by each department to track their respective students
- Alumni registration form is online

6.12 Activities and support from the Parent – Teacher Association

No Parent-Teacher Association as on date

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Herbal garden set up in college and its produce is used by staff and hostel inmates
- Tree plantation drive in college campus
- Efforts toward paperless working by using digital and online modes

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Steps towards making campus eco-friendly
- Robotics club started by Electronics department
- Talk on environment & health hazards
- Self-defence program organized by WDC & IQAC
- Result Analysis has been carried out
- Teaching Plan distributed to the students at the onset of every semester

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Student feedback form has been improved
- Parental feedback form has been designed
- One day FDP organized by Maths department
- Attendance committee met the parents of the students with less attendance

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Making the campus Eco-friendly
- Attendance system is online

**Details attached in Annexure V*

7.4 Contribution to environmental awareness / protection

- Herbal garden set up in college and used by staff and hostel inmates
- Tree plantation drive in college campus
- Efforts toward paperless working by using digital and online modes
- A talk on Environment and health hazards was also organized

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

Details attached in Annexure VI

8. Plans of institution for next year

- Setting up of Entrepreneurship development cell
- Enhancing industry interaction for having tie ups with industry to promote placements and internships.
- Industrial mentorship to be introduced.
- Student skill development and mock interview
- Event Calendar will be prepared in advance
- Mentor Mentee program with student and teacher mentor

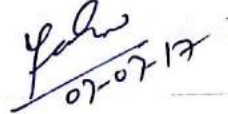
Name : **Dr. Priti Sehgal**



Handwritten signature of Dr. Priti Sehgal, dated 7/7/17.

Signature of the Coordinator, IQAC

Name : **Dr. Madhu Pruthi**



Handwritten signature of Dr. Madhu Pruthi, dated 07-07-17.

Signature of the Chairperson, IQAC

Annexure I



UNIVERSITY OF DELHI दिल्ली विश्वविद्यालय

Most Urgent/Out Today

No. Aca.I/299/Academic Calendar/1194

14th June, 2016

16

NOTIFICATION

The following Academic Calendar to be followed for the Under-graduate and Post-graduate courses for the academic year 2016-2017, is hereby notified for necessary compliance by all concerned:

SEMESTER I/III/V/VII	
Classes Begin	20 th July, 2016 (Wednesday)
Mid-Semester Break	11 th October, 2016 (Tuesday) to 16 th October, 2016 (Sunday)
Classes begin after Mid-Semester Break	17 th October, 2016 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	12 th November, 2016 (Saturday)
Theory Examinations begin	24 th November, 2016 (Thursday)
Winter Break	17 th December, 2016 (Saturday) to 1 st January, 2017 (Sunday)
SEMESTER II/IV/VI/VIII	
Classes Begin	2 nd January, 2017 (Monday)
Mid-Semester Break	13 rd March, 2017 (Monday) to 19 th March, 2017 (Sunday)
Classes begin after Mid-Semester Break	20 th March, 2017 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	27 th April, 2017 (Thursday)
Theory Examinations begin	9 th May, 2017 (Tuesday)
Summer Vacation	20 th May, 2017 (Saturday) to 19 th July, 2017 (Wednesday)


REGISTRAR

Copy to:

- (1) The Dean Students' Welfare/The Proctor/The Dean (Examinations)
- (2) All Deans/Heads/Principals/Directors/Prof.-in-Charges
- (3) The Chairman, Delhi University Sports Council/The Director-SOL/NCWEB
- (4) The OSD (Admission), University of Delhi, Delhi-110007.
- (5) The Joint Dean, University Information Centre
- (6) The JR-VCO, JR (Teaching)
- (7) The DR - SDC/AR-Colleges/SDC/Registrar-Office
- (8) The PS to VC/PVC/DC/DSC/Registrar


DEPUTY REGISTRAR (ACADEMIC)

University of Delhi, Main Campus, Delhi-110 007 (India)
Tel. 27667725/27662880; Fax : 27666350; Website : www.du.ac.in


Annexure II


KeshavMahavidyalaya

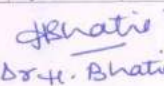
Result Analysis (IQAC)

The meeting of the sub-committee of IQAC for Result Analysis for the Academic Year 2015-16 was held on 11/05/2017 at 11.00 am in Electronics lab (Room no. 306), to analyze the result of the various courses of the college. The following table shows the analysis if the different Departments of the College.

Course	Year	Percentage of the Students						Remarks
		With Distinction	First Division	Second Division	Third Division	Fail	Absent	
B.Tech (Computer Science) Section A	III	Increased by 12.26	Increased by 12.26	Decreased by 04.9	Decreased by 03.92	NIL	NIL	
B.Tech (Computer Science) Section B	III	Increased by 27.83	Increased by 22.17	Decreased by 11.32	Decreased by 08.49	NIL	NIL	
B.Sc. (Hons.) Computer Science, Old Scheme, Sec. A	II	Increased by 03.4	Decreased by 03.4	Decreased by 03.5	Increased by 03.5	NC	NIL	
B.Sc. (Hons.) Computer Science, Old Scheme, Section B	II	Increased by 24.24	Increased by 15.15	Decreased by 09.09	Decreased by 06.06	NP	Increased by 03.03	
B.Sc. (Hons.) Computer Science, CBCS Section A	I	Increased by 08.8	Decreased by 10.3	Increased by 07.3	Decreased by 01.5	Decreased by 04.4	NP	
B.Sc. (Hons.) Computer Science, CBCS Section B	I	Increased by 27.27	Decreased by 22.73	NC	Increased by 02.28	Increased by 9.09	NP	
B.Tech (Electronics)	III	Decreased by 19.23	Increased by 07.69	NC	Increased by 05.77	Increased by 05.77	NIL	
B.Sc. (Hons.) Electronics, Old Scheme	II	Increased by 14.28	Increased by 09.53	Increased by 14.29	Decreased by 38.09	Decreased by 1.923	Increased by 01.00	
B.Sc. (Hons.) Electronics, CBCS	I	Increased by 14.71	Decreased by 29.41	Increased by 05.89	Increased by 2.94	Increased by 5.88	NIL	
B.Com (Hons.) CBCS Sec A	I	Decreased by 08.0	Increased by 06.0	Decreased by 02.0	Increased by 02.0	Increased by 02.0	NP	
B.Com (Hons.) CBCS Sec B	I	Decreased by 16.6	Increased by 05.6	Increased by 05.5	Increased by 03.7	Increased by 01.9	NP	
B.Com (Hons.) CBCS Sec C	I	Decreased by 07.3	Decreased by 17.0	Increased by 19.5	Increased by 02.4	Increased by 02.4	NP	


(Dr. Neha Sharma)


(Dr. Rajni Mendhate)


(Dr. H. Bhatia)


(Dr. Anil)

Course	Year	Percentage of the Students						Remarks
		With Distinction	First Division	Second Division	Third Division	Fail	Absent	
B.Com (Hons.) Old Scheme Sec B	II	Increased by 07.7	Increased by 10.7	Decreased by 03.0	Decreased by 21.5	Increased by 06.2	NP	
B.Com (Hons.) Old Scheme Sec C	II	Increased by 16.4	Decreased by 08.1	NC	Decreased by 18.4	Increased by 10.2	NP	
B.Sc. (Hons.)Physics, FYUP	III	Decreased by 18.27	Increased by 11.33	Increased by 06.82	Increased by 0.12	NP	NP	
B.Sc. (Hons.)Physics, Old Scheme	II	Decreased by 16.67	Increased by 08.33	Increased by 04.17	Increased by 04.16	NP	NP	
B.Sc. (Hons.)Physics, CBCS	I	Increased by 53.58	Decreased by 50.01	NC	NC	NP	NP	
B.A (Hons.) Psychology Old Scheme	II	Increased by 14.81	NC	Decreased by 14.81	Increased by 03.7	Decreased by 03.7	NIL	
B.A (Hons.) Psychology , CBCS	I	Increased by 18.51	Decreased by 07.41	Decreased by 14.81	NC	Increased by 03.7	NIL	
B.Sc(Hons.) Maths, Old Scheme	II	NC	Increased by 05.26	Increased by 03.51	Increased by 01.75	NC	NIL	
B.Sc(Hons.) Maths, CBCS	I	Increased by 41.31	Decreased by 21.75	Decreased by 10.87	Decreased by 06.33	Decreased by 02.17	NIL	
B.Sc (Applied Physical sciences), Old Scheme	II	Decreased by 05.0	Increased by 12.5	NC	Decreased by 05.5	Decreased by 02.5	NIL	
B.Sc(Applied Physical Science.) CBCS	I	Increased by 19.56	Decreased by 30.6	Increased by 08.4	Increased by 11.1	NP	NP	
B.Sc(Mathematical Sciences), Old Scheme	II	Increased by 09.21	NC	Decreased by 01.31	Increased by 01.32	Increased by 09.21	NIL	
B.Sc(Mathematical Sciences), CBCS	I	Increased by 11.37	Decreased by 15.91	Increased by 11.36	Decreased by 02.27	Decreased by 06.81	NIL	
BMS FYUP	III	Decreased by 21.00	Increased by 15.00	Increased by 3.00	Increased by 02.00	NIL	Increased by 02.00	
BBS , Old scheme	II	Increased by 36.00	Increased by 11.12	Decreased by 15.66	Decreased by 24.66	NIL	Increased by 02.00	
BMS , CBCS	I	Increased by 46.10	Decreased by 37.00	Increased by 00.50	Decreased by 02.50	Increased by 04.00	Increased by 02.00	

~~Signature~~

Signature

Signature

Signature

For CBCS courses, as no conversion able was available from the university, multiplier of '10' was used for evaluating the different divisions.

NP Not Provided.

NC No Change

Submitted for consideration and necessary action please.

~~Sh~~
Rajm
M
P

Annexure III

Student Feedback Form

Student Details:

I. Academics

1. Are the classes held regularly?

Excellent V.Good Good Average Poor

2. What is the extent of coverage of Syllabus?

Excellent V.Good Good Average Poor

3. Is the syllabus covered on time?

Excellent V.Good Good Average Poor

4. Do you find the class assignments and tests useful?

Excellent V.Good Good Average Poor

5. Have you attended any workshops/seminars held in your college/department?

Choose an item. (Yes/No)

5 a) If yes, Are you satisfied with the technical workshops held in your department/college?

Excellent V.Good Good Average Poor

II. Infrastructure

1. *Classrooms*

i) Cleanliness

Excellent V.Good Good Average Poor

ii) Quality of projector

Excellent V.Good Good Average Poor

iii) Quality of Furniture

Excellent V.Good Good Average Poor

iv) Size of classroom

Excellent V.Good Good Average Poor

v) Lighting and Ventilation

Excellent V.Good Good Average Poor

vi) Sitting space

Excellent V.Good Good Average Poor

2. Labs of your department

i) Availability of sufficient number of software , hardware or instruments

Excellent V.Good Good Average Poor

ii) Maintenance of Labs

Excellent V.Good Good Average Poor

iii) Availability of support staf for student queries

Excellent V.Good Good Average Poor

3. Canteen

i) Quality of food

Excellent V.Good Good Average Poor

ii) Hygiene

Excellent V.Good Good Average Poor

4. Washrooms

i) Cleanliness

Excellent V.Good Good Average Poor

ii) Lighting

Excellent V.Good Good Average Poor

iii) Availability of water supply

Excellent V.Good Good Average Poor

5. Availability of enough potable drinking water in the college

Excellent V.Good Good Average Poor

6. Library

i) Availability of subject related books

Excellent V.Good Good Average Poor

ii) Availability of reference books

Excellent V.Good Good Average Poor

iii) Availability of Magazines/newspapers

Excellent V.Good Good Average Poor

iv) Availability of Journals

Excellent V.Good Good Average Poor

7. *Internet Facility*

i) Availability of Wi-fi

Excellent V.Good Good Average Poor

ii) Speed of Wi-fi

Excellent V.Good Good Average Poor

III. Sports and Extra-Curricular activities

1. Availability of opportunities, support and promotion of sports in your college.

Excellent V.Good Good Average Poor

2. Does the college have enough space to play sports?

Excellent V.Good Good Average Poor

3. Did you find enough opportunities to nurture your sports skills?

Excellent V.Good Good Average Poor

4. Did you find enough opportunities to nurture your extra-curricular skills?

Excellent V.Good Good Average Poor

5. Number of opportunities to participate in college or departmental festival

Excellent V.Good Good Average Poor

IV. Discipline in the college

Excellent V.Good Good Average Poor

V. Grievance redressal in the college

Excellent V.Good Good Average Poor

VI. Please give suggestions for further improvement.

Parent Feedback Form

Name of the Parent:

Name of the Student:

Course:

Sem:

1. Does the college charges fees according to the information displayed on the website or published in the prospectus?

Choose an item. (Yes/No)

2. Are you checking the college website for regular updates?

Choose an item. (Yes/No)

- 2 a) If Yes, Is it informative and regularly updated?

Excellent V.Good Good Average Poor

3. Extent to which facilities in the college satisfy you as known from your ward(Rate):

- i) Extracurricular activities

Excellent V.Good Good Average Poor

- ii) Medical Facilities

Excellent V.Good Good Average Poor

iii) Library

Excellent V.Good Good Average Poor

iv) Sports

Excellent V.Good Good Average Poor

v) Counseling and guidance

Excellent V.Good Good Average Poor

vi) Discipline

Excellent V.Good Good Average Poor

vii) Canteen

Excellent V.Good Good Average Poor

viii) Internet Facilities

Excellent V.Good Good Average Poor

ix) Placement Activities

Excellent V.Good Good Average Poor

x) Other infrastructure

Excellent V.Good Good Average Poor

4. Technical skills acquired by your ward.

Excellent V.Good Good Average Poor

5. Communication skills acquired by your ward.

Excellent V.Good Good Average Poor

6. Do you find the atmosphere of the college conducive to learning?

Excellent V.Good Good Average Poor

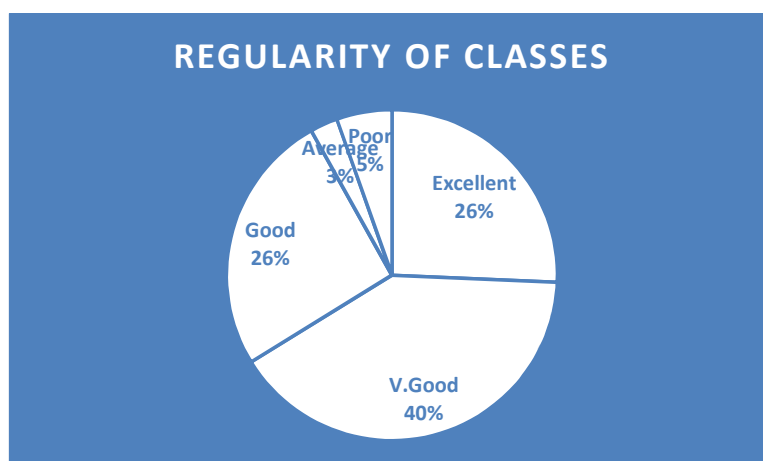
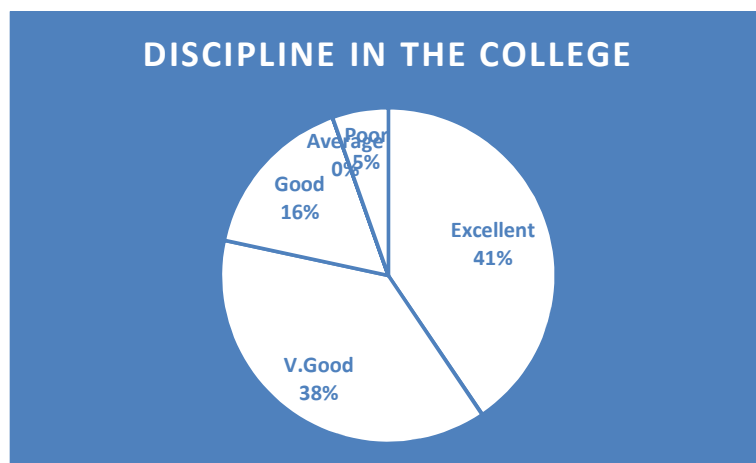
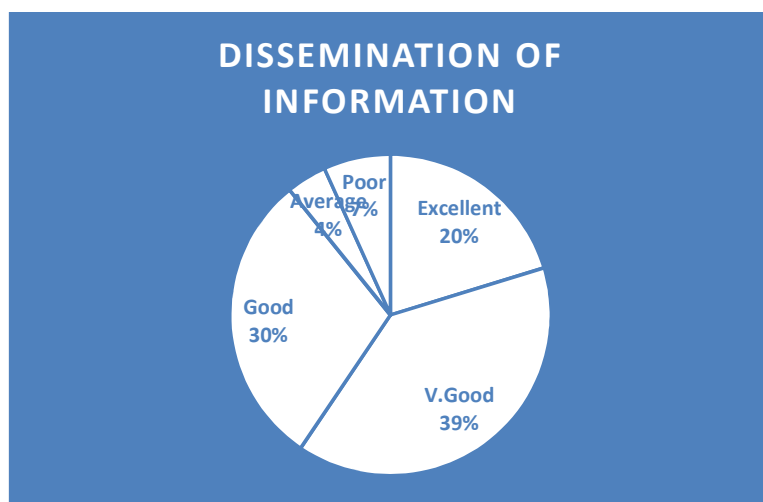
7. Is the College staff cooperative during your visits in the college.

Excellent V.Good Good Average Poor

8. Please give your valuable suggestions for improvement.

Annexure IV

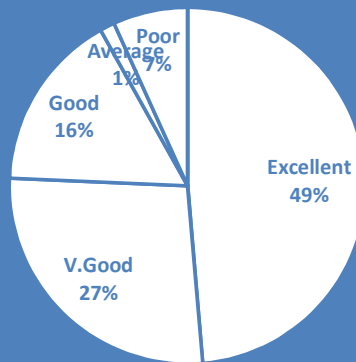
Analysis of the feedback provided by the students on various facilities in the college



LIBRARY FACILITY



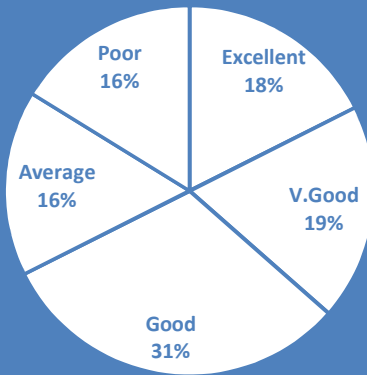
INFRASTRUCTURAL FACILITY



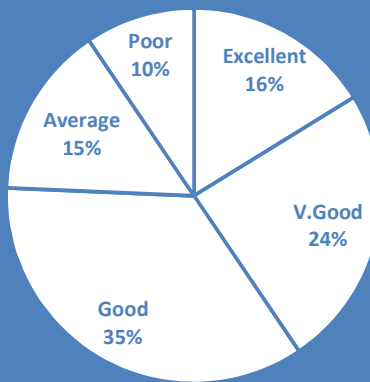
CLEANLINESS IN THE COLLEGE



SPORTS FACILITIES



EXTRA-CURRICULAR FACILITY



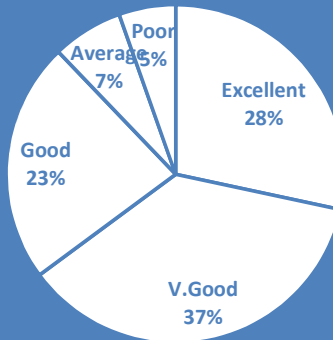
SAFETY STANDARDS IN THE COLLEGE



CANTEEN /HOSTEL MESS



OVERALL EXPERIENCE IN THE COLLEGE



SELF-IMPROVEMENT IN 3 YEAR OF STAY IN COLLEGE



Annexure V

Best Practices

Making the campus Eco-friendly

One of the best practices adopted by the college is in making the campus eco-friendly.

- Environment clubs play an important role in creating environmental awareness amongst the future generation as well as motivation towards preserving the environment.
- It also enables the students to be sensitive towards environmental concerns so as to be able to tackle environmental problems.

- The objective of the club is to educate the students about their environment and to create a clean and green consciousness among students.
- It helps to mobilize students towards scientific enquiry into environmental problem so as to involve them in efforts to preserve environment.

Activities to make eco-friendly campus:

- An herbal garden is made within the premises of the college. An area was selected according to the amount of sunlight being received by the area. Herbal saplings were planted and watered regularly. Along with thyme and rosemary, herbs like fenugreek, mint and coriander are also grown. The herbs are being used by the hostel and college faculty members.
- Action based activities like tree plantation and creating compost pits for procuring organic manure.
 - The tree plantation event was conducted in collaboration with the students and the nodal officer of NSS.
 - Compost pits have been created to procure environment-friendly organic manure. Information regarding the appropriate dimensions of the compost pit was gathered both on-line as well as by talking to an expert.
- Promotion of ethos of conservation of water by minimizing the wastage of resources.
- A talk was organized by WDC and IQAC on environment and health hazards. Prof. Rita Singh apprised the faculty and students about the chronic health hazards that arise due to the use of plastics. The talk had a positive impact on the audience.

Attendance system is online

A new dynamic Students' Attendance System was designed and developed by the college employees without any cost. With this system, the faculty members can now fill the monthly attendance through their login-id. Instantly the uploaded attendance can be viewed on the website by students and by their parents. The software also has a monitoring system that enables the authority to keep a track on timely attendance updates. This has significantly minimized the manual intervention / dependency and has completely eliminated the paper work.

Annexure VI

I.

College has started a certificate Course on **Radio Broadcast** in association with **DUCR** (Delhi University Community Radio)

Any undergraduate student studying at Keshav Mahavidyalaya can apply for the certificate course on Radio Broadcasting.

The objective of this course is to impart knowledge related to Radio Broadcasting amongst students & empower them to realize their dream as Broadcasters. The course touches all the aspects of Radio Broadcasting be it “Operational”, Technical” & “Managerial”.

Theoretical & Practical intervention through this course aims at providing a strong base to aspiring broadcasters. The knowledge gained via this course will help to transform students into professionals so that they can venture in the field of media in general & Radio in particular.

The holistic approach of this course not just focuses on developing broadcasting skills within students but also to groom their overall personality by boosting their confidence & transforming them into desirable candidates in the outside world.

It is expected that after successful completion of the course, various skills such as Writing, Communication, Art of conducting interview, Participation in group discussions etc will enhance to a great extent. Besides this the participants will have a broad perspective towards radio that starts with every single work such as writing scripts, voice over, editing programme, interviewing people, social media management, administration, handling technical equipments, outside broadcasting and popular challenges of radio presenter.

The Course focuses on Technical aspect of Radio Broadcasting, Recording & Editing, Writing for Radio, Radio Feature & Documentary, Radio Reporting, . Radio presenter/ Radio announcer/ Radio jockey, Radio interview/ Radio discussion/ Radio Talk, Conducting workshops (Tour to Delhi University Community Radio), Assignments and their assessment.

II.

The Institute has bagged 15th rank in India by MHRD through NIRF (National Institute Ranking framework). The ranking is based on the following parameters:

- Teaching, Learning & Resources
- Research, Professional Practice & Collaborative Performance
- Graduation Outcomes
- Outreach activities of the institution
- Perception of the institution by its stakeholders